

# MISCELLANEOUS CASH RECEIPT FORM



**King County**

Department of Executive Services  
 Finance & Business Operations Division  
 Treasury Operations  
 201 S Jackson Street, Ste 710  
 Seattle, WA 98104  
[cash.management@kingcounty.gov](mailto:cash.management@kingcounty.gov)

Deposit Date \_\_\_\_\_

**PAYMENT INFORMATION**

Please submit forms to Treasury Cash Management. If the form is for ACH or Wire, you may email [cash.management@kingcounty.gov](mailto:cash.management@kingcounty.gov). If the form is for cash or checks, please deliver the form with payments to Treasury Cashiers at King County. Do not send the form, cash, or checks through interoffice mail.

**PAYMENT TYPE**

Cash	Check	ACH / Wire	Total Amount

Note: Unless the account is an Expenditure, enter 0000000 under Bars, Special Districts only fill out Fund and Account

**DISTRIBUTION INFORMATION**

	Explanation / Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	BARS (7 digits)	Future (5 digits)	Amount
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

**CONTACT & AUTHORIZATION (Certification of Payment - RCW 42.24.080)**

Contact Name _____	Organization _____
Email _____	Phone # _____ Ext. _____ Fax # _____
* Signature _____	Title _____ Date _____
Authorized By _____	Phone # _____ Email _____

\* I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.