

Program Information

Personal Property Surplus is managed by Fleet Services. The Surplus program facilitates the disposition of county assets at the end of their useful life with a focus on ensuring the next best and highest use. This team determines the best outcome for all surplus items, with landfill being the last resort. In addition to this daily work, the Surplus team consults with agency representatives to help dispense with large and small assets that are no longer needed. Our methods include:

- internal reuse (repurposing to other county agencies)
- donation to approved non-profits
- sale of items through our public online auctions
- e-cycle/recycle
- landfill as the last resort.

The Surplus team is using Rheaply Circulate, an internal redistribution system. Rheaply is used for tracking and managing Surplus inventory, internal reuse, and reporting. All available surplus items will be loaded in this system and available for reuse within the county for business purposes. Surplus Coordinators will have access to browse and claim items starting this month. All county employees will have access to the online Surplus marketplace by early 2027.

This system implementation is based on a year-long pilot of this system including Fleet Services for Surplus, FMD transitioning the New 2 You program, and Solid Waste for construction and demolition.

Here is what Surplus shoppers can expect:

- **Online shopping.** All available items will be online for employees to browse and shop anytime.
- **Increased item visibility.** Fleet and our partners in FMD will catalog all available surplus items including office furniture, white boards, desk organizers, small electronics, office supplies (e.g. paper, file folders, toner, binder clips) and other gently used items so you can easily find what you need with a quick online search.
- **No more in-person shopping.** To streamline the process, the Surplus warehouse will be closed to in-person shopping visits.
- **Quick and easy item pick-up.** After an order is placed through Rheaply, a Surplus team member will contact the requestor to schedule pick-up for smaller items. Pick-up hours at the Georgetown warehouse will remain Tuesday through Thursday, 9 a.m. - 3 p.m. (Closed between noon - 1:00 pm for lunch). Note some surplus items are located in the downtown Administration Building. FMD will coordinate with requestors on these pick-ups, as needed.
- **Delivery options available.** Delivery of items to FMD-managed facilities is free. If your agency or building is not FMD-managed, options include:
 - FMD Utility Team delivery to non-FMD facilities is available for a fee. Cost estimates will be provided at the time of request based on the type and number of items and delivery location.

- Some agencies, such as Metro, may have their own utility crew to support delivery. Surplus identified an initial list of agencies with their own utility crews and will coordinate with those crews and FMD, as applicable.
- FMD delivery times will vary. Please allow up to three weeks for delivery after your order has been confirmed.

Other Details:

- Please remember that your surplus items should be sent to the Surplus program. The Personal Property Surplus Team is tasked with disposition of non-real estate or personal property no longer needed for business use and we have multiple means of dispositioning assets. Contact the Surplus team if you or your teams are unsure of what to do with your surplus items. Phone: 206-477-0889 or [Email: KC.Surplus@kingcounty.gov](mailto:KC.Surplus@kingcounty.gov)
- Surplus goods are available for reuse for King County business purposes only. Please request that your teams follow any internal approval processes associated with purchasing items in your agency to authorize requesting available goods from the surplus warehouse.

We are confident this new online surplus shopping experience will help you and your agency save time and money by providing access to all of the surplus items available to you.