

PRC AGENDA

Date:	January 21, 2025		
Time:	3:30 - 4:15 PM		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in -New Members, Visitors, New Roles	Norm Alberg 3 minutes	Check In	
2. Approval of minutes - December	Norm Alberg 3 minutes	Action	
3. Updates from: - Public Records Program - KCIT – Gen AI Governance Work; CoPilot Demos; Privacy Program - KCRIGG: Concerns about AI, Holds in MS Purview, Transcription	Stephanie Santos Grace Preyapongpisan Cynthia Hernandez 10 minutes	Inform, Update	
4. ARMMS Updates - Records Management Update - Executive Senior Leadership Team Presentation – Countywide Records Management - Archives Updates	Ryan Wadleigh Cynthia Hernandez Hannah Soukup 10 minutes	Inform	
5. PRC Business Vice Chair Vacancy New Calendar Item 2025 Work Plan Items: - Policy updates coming: Management of King County Public Records , Annexation Records Management Policy - Web Drawer Test – Content Manager - Transcription Policy Input - AI Governance- internally - Public posting of records and potential implications	Norm 15 minutes	Discussion	
6. Good of Order/ Summary Take-Away Messages	Norm Alberg Valerie Vega 4 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: February 18, 2025