

PRC AGENDA

Date:	March 17, 2026		
Time:	3:30 - 4:30 pm		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in - New Members, Visitors, New Roles	Norm Alberg 5 minutes	Check In	
2. Approval of minutes - February	Norm Alberg 3 minutes	Action	
3. Updates from: - Public Records Program - KCIT –AI Governance, MS CoPilot Chat, Privacy Program KCRIGG : -Enterprise Storage Settings standardization, Teams Chat Messages; CoPilot Chat Guidance	Kaitlyn Wiggins Ellie Rhodes Cynthia Hernandez 20 minutes	Inform, Update	
4. New Guidance Documents • CoPilot Chat • Meeting Recordings and Transcription • Privacy and Records	Ryan Wadleigh 10 minutes	Inform	
5. ARMMS Updates • CRIMP • King County Archives	Ryan Wadleigh Hannah Soukup 12 minutes	Inform	
6. Enterprise Storage Settings Standardization – Questions, feedback, discussions	Cynthia Hernandez 8 minutes	Discussion	
7. Good of Order/ Summary Take-Away Messages	Norm Alberg 2 minutes	Information, Recap	
8. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: April 21, 2026

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