

**PRC AGENDA**

Date:	March 18, 2025		
Time:	3:30 - 4:15 PM		
Location:	Teams Meeting – see meeting invite to join.		
<b>Agenda Item</b>	<b>Presenter</b>	<b>Objective</b>	
1. Introductions and Announcements -New Members, Visitors, New Roles -Announcements	Norm Alberg 5 minutes	Check In	
2. Approval of minutes -February	Norm Alberg 5 minutes	Action	
3. Updates from: - Public Records Program – Policy Introduction - KCIT – Gen AI Governance Work - Privacy Program - KCRIGG: Transcription Recommendation; Holds in MS Purview; AI Redaction Tool; 2/3 year hold on departing employee records - input from PRC	Stephanie Santos Grace Preyapongpisan Ellie Rhodes Cynthia Hernandez  15 minutes	Inform, Update	
4. ARMMS Updates - Retention Schedule Updates - Policy – Vote - Archives update	Ryan Wadleigh Hannah Soukup  20 minutes	Inform	
5. PRC Business Vice Chair	Norm  6 minutes	Inform	
6. Good of Order/ Summary Take-Away Messages	Norm Alberg Valerie Vega  4 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

**Upcoming Public Records Committee meeting: April 15, 2025**