

PRC AGENDA

Date:	April 15, 2025		
Time:	3:30 - 4:30 PM		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and Announcements -New Members, Visitors, New Roles -Announcements	Norm Alberg 5 minutes	Check In	
2. Approval of minutes -March	Norm Alberg 5 minutes	Action	
3. Updates from: - Public Records Program – Policy Introduction - KCIT – Gen AI Governance Work - Privacy Program - KCRIGG: Transcription Recommendation; Holds in MS Purview; AI Redaction Tool; 2/3 year hold on departing employee records - input from PRC	Stephanie Santos Grace Preyapongpisan Ellie Rhodes Cynthia Hernandez 15 minutes	Inform, Update	
4. ARMMS Updates - Records and Information Management Month - Retention Schedule Updates - Policy - Archives update	Ryan Wadleigh Hannah Soukup 20 minutes	Inform	
5. Call for Issues/Awareness/Concerns -recent conferences, challenges, opportunities?	Norm 11 minutes	Invitation to Share	
6. Good of Order/ Summary Take-Away Messages	Norm Alberg Valerie Vega 4 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: May 20, 2025