King County

PUBLIC RECORDS COMMITTEE

PRC AGENDA

Date:	April 16, 2024		
Time:	3:30 - 4:15 pm		
Location:	Teams Meeting – see meeting invite to join.		

Agenda Item	Presenter	Objective
1. Introductions and check in -New Members, Visitors	Norm Alberg 5 minutes	Check In
2. Approval of minutes - March	Norm Alberg 3 minutes	Action
3. Updates from: - Public Records Program - KCRIGG: Concerns about AI, Holds, Database Records, Transcription* - Proviso Response - KCIT – "New" versions of Outlook and Teams; AI Governance Work - Others?	Stephanie Santos Cynthia Hernandez Tim Morrow Shannon Smith 15 minutes	Inform, Update
4. Public Folders Cleanup Project	Katie Suvlu 12 minutes	Inform, Invite
5. ARMMS Updates - RMP – Records Management Month, RM Network Meeting - Archives Program Updates – recruitment, DAM Plan - CM Upgrade & validation request o Power BI	Ellie Rhodes, Hannah Soukup Ryan Wadleigh 8 minutes	Inform
6. Good of Order and Summarize Take-Away Messages	Norm 2 minutes	Information, Recap
7. Adjourn	Norm Alberg	

Upcoming Public Records Committee meeting: May 21, 2024