

PRC AGENDA

Date:	June 17, 2025		
Time:	3:30 - 4:30 PM		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and Announcements -New Members, Visitors, New Roles -Announcements	Norm Alberg 5 minutes	Check In	
2. Approval of minutes -May	Norm Alberg 5 minutes	Action	
3. Updates from: - Public Records Program - KCIT – Gen AI Governance Work, CoPilot Chat - Privacy Program - KCRIGG: MS Purview, Departed Employee Records, Transcription revisited	Stephanie Santos Grace Preyapongpisan Ellie Rhodes Cynthia Hernandez 20 minutes	Inform, Update	
4. ARMMS Updates - Policy – Status - Retention Schedule Update - PRC Annual Report/Digital Communications Survey – next steps and timing - Archives update	Ryan Wadleigh Cynthia Hernandez Hannah Soukup 15 minutes	Inform	
5. New Issues- Open Discussion and/or Questions - Dept./Agency Updates or Sharing - Further discussion of meeting topics	All 11 minutes	Discussion	
6. Good of Order/ Summary Take-Away Messages	Norm Alberg Valerie Vega 4 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: July 15, 2025