

**PRC AGENDA**

Date:	September 19, 2023	
Time:	3:30 - 4:15 pm	
Location:	Teams Meeting – see meeting invite to join.	
<b>Agenda Item</b>	<b>Presenter</b>	<b>Objective</b>
1. Introductions and check in	Norm Alberg 2 minutes	Check In
2. Approval of minutes - July	Norm Alberg 3 minutes	Action
3. Updates from: - Public Records Program - KCRIGG - Privacy Program - KCIT	Stephanie Santos Norm Alberg Lorre Wijelath Tim Morrow, Shannon Smith 15 minutes	Inform, Update
4. Dashboard Question - Ask about sharing individual filing numbers or just with AROs - Disposition Authority Updates	Valerie Vega 6 minutes	Update
5. Policy Update- <a href="#">Records Management Compliance for Onboarding, Exiting, and Transferring Employees</a>	Ellie Rhodes 5 minutes	Update
6. ARMMS Updates - Network Meeting Report Out - Modified Retention Schedule Audit - Archives Program Updates	Ellie Rhodes, Ryan Wadleigh, Hannah Soukup 5 minutes	Inform
7. Good of Order and Summarize Take-Away Messages	Norm 2 minutes	Information, Recap
8. Adjourn	Norm Alberg	

**Upcoming Public Records Committee meeting: October 17, 2023**