

PRC AGENDA

Date:	October 17, 2023	
Time:	3:30 - 4:15 pm	
Location:	Teams Meeting – see meeting invite to join.	
Agenda Item	Presenter	Objective
1. Introductions and check in	Norm Alberg 2 minutes	Check In
2. Approval of minutes - September	Norm Alberg 3 minutes	Action
3. Updates from: - Public Records Program - KCRIGG - KCIT	Stephanie Santos Cynthia Hernandez Tim Morrow Shannon Smith 10 minutes	Inform, Update
4. Privacy Program - Update	Lorre Wijelath 5 minutes	Update
5. ARMMS Updates - Accessing Content Manager filing numbers decision - New onboarding and exiting policy online - Updated retention schedules - State County Clerks, Superior Courts, District and Municipal Courts, Social Services - Content Manager upgrades and updates - Archives Program Updates - Archives month and tours	Valerie Vega Ellie Rhodes, Ryan Wadleigh, Hannah Soukup 15 minutes	Inform
6. Good of Order and Summarize Take-Away Messages	Norm 2 minutes	Information, Recap
7. Adjourn	Norm Alberg	

Upcoming Public Records Committee meeting: November 21, 2023