

PRC AGENDA

Date:	September 20, 2022		
Time:	3:30 - 4:15 pm		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in	Andrea Williams 2 minutes	Check In	
2. Approval of minutes - August 16 = mtg cancelled - July 26 mtg minutes – need approval - June 21 mtg minutes – need approval	Andrea Williams 3 minutes	Action	
3. Privacy Program Updates	Ellie Rhodes 5 minutes	Update, Inform	
4. Public Records Program Update	Stephanie Santos 5 minutes	Inform	
5. King County Records and Information Governance Group (KCRIGG) update	Cynthia 5 minutes	Inform, Invite Questions, Comments	
6. KCIT-related issues – (Shannon is still out, Tim will return at about 4 pm)	Shannon, Tim 8 minutes	Inform, Discuss	
7. ARMMS Updates ➤ Records Management Network Meeting- Aug. ➤ Destruction After Digitization ➤ New guidance documents ➤ Disposition Process Improvement Project ➤ Archives Hirings, Vacancies and CIP	Ellie Rhodes Ryan Wadleigh Hannah Soukup 10 minutes	Inform	
8. PRC Annual Report	Cynthia 5 minutes		
9. Good of Order and Summarize Take-Away Messages	Andrea 2 minutes	Information, Recap	
10. Adjourn	Norm Alberg		

Upcoming Public Records Committee meetings: October 18, 2022 [Work Plan Planner](#)