

PRC AGENDA

Date:	February 21, 2023		
Time:	3:30 - 4:15 pm		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in	Norm Alberg 2 minutes	Check In	
2. Approval of minutes - January	Norm Alberg 3 minutes	Action	
3. King County Records and Information Governance Group (KCRIGG) update <ul style="list-style-type: none"> Versioning issue Next up – Personnel File Request process Call for other items 	Cynthia Hernandez 6 minutes	Inform, Invite Questions, Comments	
4. Disposition Authority Process Improvement	Ryan Wadleigh 15 minutes	Update, Inform	
5. KCIT-Updates	Shannon, Tim 6 minutes	Inform, Discuss	
6. ARMMS Updates <ul style="list-style-type: none"> New Legal Hold Guidance Retention Schedules- retiring old PDF versions Archives Program Updates 	Ellie Rhodes Hannah Soukup 6 minutes	Inform	
7. Good of Order and Summarize Take-Away Messages <ul style="list-style-type: none"> Privacy Program Public Records Program 	Norm 7 minutes	Information, Recap	
8. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: March 21, 2023