

PRC AGENDA

Date:	March 19, 2024		
Time:	3:30 - 4:15 pm		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in -New Members, Visitors: Intro to Assistant Archivists Danielle Coyle, and Tasia Williams	Norm Alberg 5 minutes	Check In	
2. Approval of minutes - February	Norm Alberg 3 minutes	Action	
3. Updates from: - Public Records Program - KCRIGG: Concerns about AI, Holds, Database Records, Transcription* - KCIT – “New” versions of Outlook and Teams - Others?	Stephanie Santos Ellie Rhodes Tim Morrow Shannon Smith 20 minutes	Inform, Update	
4. Project Update - Proviso Response: timeline - RFP Update - Next Steps	Cynthia Hernandez 7 minutes	Inform, Invite	
5. ARMMS Updates - RMP – Agency Records Officer Open House - Archives Program Updates – recruitment, DAM Plan - CM Upgrade & validation request -	Ellie Rhodes, Hannah Soukup Ryan Wadleigh 8 minutes	Inform	
6. Good of Order and Summarize Take-Away Messages	Norm 2 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: April 16, 2024