

PRC AGENDA

Date:	June 18, 2024		
Time:	3:30 - 4:30 pm		
Location:	Teams Meeting – see meeting invite to join.		
Agenda Item	Presenter	Objective	
1. Introductions and check in -New Members, Visitors	Norm Alberg 5 minutes	Check In	
2. Approval of minutes - May	Norm Alberg 3 minutes	Action	
3. Updates from: - Public Records Program - KCRIGG: Concerns about AI, Holds, Database Records, Transcription - Proviso Response - KCIT – AI Governance Work; Public Folders Cleanup Project - Others?	Stephanie Santos Cynthia Hernandez Tim Morrow Grace Preyapongpisan 12 minutes	Inform, Update	
4. Public Records Program – Ordinance proposing queuing for multiple public records requests	Kaitlyn Wiggins 15 minutes	Discussion	
5. Legal Holds Process Update -Demonstration of CM Process of Legal Holds	Ellie Rhodes Ryan Wadleigh 10 minutes		
6. ARMMS Updates - Agency Records Officer Open Houses - State CORE Schedule Updates - Archives Program Updates - Annual Digital Communications Survey - Public Records Activities/JLARC - PRC Annual Report	Ellie Rhodes Hannah Soukup Cynthia Hernandez 8 minutes	Inform	
7. Good of Order/ Summary Take-Away Messages	Norm Alberg Valerie Vega 2 minutes	Information, Recap	
8. Adjourn	Norm Alberg		

Upcoming Public Records Committee meeting: July 16, 2024