

**PRC AGENDA**

Date:	September 16, 2025	
Time:	3:30 - 4:30 PM	
Location:	Teams Meeting – see meeting invite to join.	
<b>Agenda Item</b>	<b>Presenter</b>	<b>Objective</b>
1. Introductions and Announcements -New Members, Visitors -Announcements	Megan Mason  5 minutes	Check In
2. Approval of minutes -August	Megan Mason  5 minutes	Action
3. Updates from: - Public Records Program - KCIT – Gen AI Governance Work, CoPilot Chat, follow up on Web Communications Coordination - Privacy Program- Program Report - KCRIGG: MS Purview, Departed Employee Records	Stephanie Santos Grace Preyapongpisan Jamie Schatz Ellie Rhodes Cynthia Hernandez  25 minutes	Inform, Update
4. ARMMS Updates - Records Management Program Updates - Archives update- Collection Management Plan	Ryan Wadleigh Cynthia Hernandez Hannah Soukup  12 minutes	Inform
5. New Issues and General Updates	All  10 minutes	Discussion
6. Good of Order/ Summary Take-Away Messages	Megan Mason Valerie Vega  3 minutes	Information, Recap
7. Adjourn	Megan Mason	

**Upcoming Public Records Committee meeting: October 21, 2025**