

**PRC AGENDA**

Date:	October 21, 2025		
Time:	3:30 - 4:30 pm		
Location:	Teams Meeting – see meeting invite to join.		
<b>Agenda Item</b>	<b>Presenter</b>	<b>Objective</b>	
1. Introductions and check in -New Members, Visitors, New Roles	Norm Alberg 5 minutes	Check In	
2. Approval of minutes - September	Norm Alberg 3 minutes	Action	
3. Updates from: - Public Records Program - KCIT –AI Governance, MS CoPilot Chat - KCRIGG: Data Requests	Kelsey Urban, Kaitlyn Wiggins  20 minutes	Inform, Update	
4. ARMMS Updates- RM Program - Program Updates - ARO Open House - Legal Hold Policy - Disposition Authorities	Ryan Wadleigh  10 minutes	Inform	
5. ARMMS Updates- Archives - Collection Management Policy - Disaster Recovery Plan	Hannah Soukup Danielle Coyle  20 minutes	Inform, Engage	
6. Good of Order/ Summary Take-Away Messages	Norm Alberg Jacqueline Tabor  2 minutes	Information, Recap	
7. Adjourn	Norm Alberg		

**Upcoming Public Records Committee meeting: November 18, 2025**