

# King County Immigrant and Refugee Commission: Vacancy Announcement

The King County Immigrant and Refugee Commission is looking to fill five (5) open positions. The Commission is prioritizing members that can represent an immigrant-led organization that serves immigrant and refugee communities in King County.

[The application period will run from April 1 – 30, 2026.](#)

Contact the commission at [kcirc@kingcounty.gov](mailto:kcirc@kingcounty.gov).

## Background

On Feb 27, 2018, [Ordinance 18653](#) was enacted, officially creating an Immigrant and Refugee Commission (KCIRC). KCIRC serves all King County residents and acts as a permanent advisory body to the executive and legislative branches of King County government. Commissioners serve on a volunteer basis and work together to identify, elevate, and develop shared strategies and solutions to address the most pressing issues affecting immigrant and refugee communities.

## Responsibilities

KCIRC meets monthly and is comprised of 13 voting members and 4 non-voting members. Member duties include:

- Assist and advise the executive and legislative branch on issues, programs, and policies impacting immigrant and refugee communities;
- Collaborate with the County to ensure effective outreach and engagement to immigrant and refugee communities;
- Advise on the County's role with other government entities;
- Assist with the development and implementation of King County policies and regulations protecting and impacting immigrant and refugee communities;
- Assist with development and review of County initiatives to ensure that the priorities of immigrants and refugees are incorporated;
- Evaluating County programs and services from the perspective of immigrant and refugee communities;
- Continual review of resources and support for issues affecting immigrant and refugee communities;
- Increase public awareness of immigrants and refugees and their contributions to our community;
- Promote naturalization as a path toward civic and economic integration.

## Qualifications

- Commissioners must reside in King County and be immersed in one or more immigrant and refugee communities;
- Commissioners shall reflect the diversity of ethnicities, gender, age, sexual orientation, professional backgrounds, socioeconomic status, and geographic areas that make up the fabric of County communities;
- Commissioners should be well-versed on issues affecting immigrant and refugee communities locally and nationally;
- Individuals representing immigrant-led and/or faith-based organizations; or with personal experiences as refugees or asylees are encouraged to apply.

Priority for the current recruitment cycle will be given to applicants nominated by an immigrant-led organization that serves one or more immigrant and refugee communities in King County. Applicants from King County Council Districts 2, 3, 6, 8 and 9 are also highly encouraged to apply.

[Find your Council District](#)

## How to Apply

**The application period will run from April 1 – 30, 2026.**

Interested community members [can access application materials on the KCIRC website](#) and [apply online](#). Applicants may include the following documents in support of their application, but they are not required:

- Resume
- Letter of Interest
- Professional Certificates or Licenses

**NOTE:** Selected applicants must submit ten (10) [endorsement signatures](#) and two (2) letters of recommendation via email to [kcirc@kingcounty.gov](mailto:kcirc@kingcounty.gov) within 4 weeks of being notified. One letter must be from a non-profit serving immigrant and refugee communities. [You can access application materials and more at this link.](#)

## Questions?

For questions or language or technical assistance, please contact [kcirc@kingcounty.gov](mailto:kcirc@kingcounty.gov).