



APPLICATION QUESTIONS

Refer to the RFP document for a detailed overview, eligibility information, funding availability, and key terms.

NARRATIVE QUESTIONS	POINTS
<b>Program Description</b>	
Provide a description of the project or program you intend to fund using these funds. Include the following: program type and approach, provider(s) (if known), role of each organization involved, timeline, referral and screening processes, housing sites (if known), any plans for continuation beyond the timeframe for these funds. Be sure to discuss any partnerships involved in the proposal, including identifying partners known at the time of proposal. Clearly identify which support services will be provided to community and directly reference those from the list of eligible activities in RFP.	20
<b>Experience and Capacity</b>	
Provide a summary of your organization’s prior experience in managing and overseeing social service projects, specifically those related to serving asylum-seekers who are experiencing homelessness. If you have identified a partner for project implementation, describe their experience.	10
<b>Staffing and Training</b>	
What is your proposed timeline for hiring and onboarding staff for the project? What qualifications and training will be prioritized for staff responsible for direct services?	5
<b>Understanding of the Issue</b>	
How has your organization gained insights into the specific needs and challenges of the local asylum-seeking unsheltered population? How have you utilized available data and information to inform your understanding of unhoused asylum-seeking individuals and families in your community?	10
<b>Service Plans and Strategies</b>	
What service strategies do you plan to use in the implementation of the project? Please include information about both the model [i.e., type and scope of services, type and number of staff, etc.] and the approach.	10
<b>Equity and Inclusivity</b>	
How will your organization ensure inclusive and equitable services, regardless of the delivery method? Describe how your organization will incorporate the voices and experiences of marginalized groups overrepresented in homelessness like, asylum seekers, Black/African-American, Hispanic/Latinx, and American Indian and Alaska Native communities, in your Program.	10

Resource Allocation	
Budget document attachment. Budget should be reasonable and align closely with the proposed plan for services. A complete budget will include detail of how costs were calculated, as well as identify any known partners.	10
Timeliness	
Provide a timeline for the implementation and operation of your Program. How well-prepared is your organization to meet the proposed plan within the timeframe? What measures have been taken to ensure immediate assistance to asylum-seeking unsheltered individuals can be provided?	15
Compliance with Regulations	
What experience does your organization have ensuring compliance with local, state, and federal regulations and standards for both direct and contracted services?	5
Performance Metrics	
Define the specific outcome measures and performance metrics that your organization will use to assess the success of your Program and outline your plans for continuous improvement based on data and feedback, regardless of the chosen service delivery method.	5