

King County Grant Scope of Work

I. INTRODUCTION

Insert text that gives some background and context for the project program.

<INSERT TEXT HERE>

II. OBJECTIVES

Provide an overarching goal/purpose of the program with a bulleted list of 2-3 objectives.

<INSERT TEXT HERE>

III. PROJECT/PROGRAM DESCRIPTION

List out activities as a bulleted list. Add any other description of the program.

<INSERT TEXT HERE>

IV. PERFORMANCE INDICATORS

Include any output and outcome indicators on which the organization will have to report.

<INSERT TEXT HERE>

V. PROJECT/PROGRAM PERIOD

Start and end dates of the grant program.

<INSERT TEXT HERE>

VI. KEY MILESTONES AND DELIVERABLES

Provide a table with the key milestones and reporting requirements (i.e., deliverables) and deadlines for submission. Use this section to outline the reporting templates that the grant recipient is expected to complete and when.

<INSERT TEXT HERE>

VII. PROGRAM BUDGET

Note the specific costs of this program and provide more detail in the budget attachment. Other funding sources.

<INSERT TEXT HERE>