



King County

Strategic Advisory Council

May 10, 2024

~Meeting Notes~



Strategic Advisory Council
May 10, 2024 – Meeting Minutes

Strategic Advisory Council

Semi-Annual Meeting

10 May 2024

10:30 A.M. to 11:30 A.M.

Virtual: Teams Meeting

[#KCSAC2024](#)

KING COUNTY MEMBERS

Name	Title	Agency	Present
Dow Constantine	King County Executive	Executive's Office	-
Dwight Dively	Director, Performance, Strategy and Budget and County Chief Operating Officer	Executive's Office	-
Dave Upthegrove	County Council Chair	King County Council	-
TBD	County Council Member	King County Council	-
Matthew York	Chief Presiding Judge	District Court	-
Patrick Oishi	Chief Presiding Judge	Superior Court	-
John A. Wilson	Assessor	Assessor	-
Leesa Manion	King County Prosecutor	Prosecuting Attorney	-
Patti Cole-Tindall	Sheriff	King County Sheriff's Office	X
Julie Wise	Elections Director	Elections	-
Megan Clarke	County Chief Information Officer	King County Information Technology	X

PRIVATE / PUBLIC SECTOR MEMBERS

Name	Title	Agency	Present
Michael Mattmiller	Senior Director of Government Affairs	Microsoft	X
Bill Kehoe	Chief Information Officer	State of Washington	X
Jason Weiss	Chief Information Officer	Sound Transit	X
Viggo Forde	Chief Information Officer	Snohomish County	X
Gretchen Peri	Managing Director	Slalom	X
Mark Ronaldson	Director	Amazon Web Services	X
Gary Leaf	CIO	King County Housing Authority	X



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STAFF to KING COUNTY CHIEF INFORMATION OFFICER

Name	Title	Agency	Present
Zlata Kauzlaric	IT Governance Manager	King County - Office of the CIO	X

Welcome and Opening Remarks **10:30 AM**

- Megan Clarke welcomed the SAC attendees to the meeting and delivered opening remarks.

Recap of November 30, 2024 meeting **10:35 AM**

- Zlata thanked the SAC members for their continued participation and engagement in the County's strategic IT work, as their contributions are greatly valued and appreciated.
- November 2023 meeting recap includes:
 - The SAC meetings are now for the members only. This is to foster open conversation and stronger, supportive partnerships among members.
 - Announcing KCIT Operational and Strategic Updates
 - KCIT Department will go through a realignment of leadership roles to better support its functions.
 - Business Management Council (BMC) and Technology Management Board (TMB): BMC focus is on the County's priorities, and (TMB) on technology to deliver on priorities.
 - Solution Development Framework: KCIT will engage to Reboot Agile Framework which will help deliver right solutions for customers.
 - King County Internet: KCIT is addressing Council Proviso on the project's delivery and plans for the County's agencies.
 - Strategic Planning. For the new Plan, we have leveraged input received from stakeholders, including SAC, to finalize the draft.
 - Strategic Technology Plan 2024-2027. SAC reviewed final goals and objectives, and a working copy of the initiatives, and endorsed them for inclusion in the final Plan.

KCIT Org Realignment - UPDATE **10:40 AM**

Megan discussed the organizational realignment for KCIT (Reference: the meeting slide deck)

- The SAC Members supported presented realignment and offered additional input for consideration.
 - Placing IT Governance function in KCIT Operations is somewhat atypical.
 - Separation of Software engineering and Applications functions is difficult.
 - Innovation placement is not specifically called out. Megan shared that a determination will be made, most likely for Innovation to be within Strategy or Engineering.
 - How will the new structure be shared with and felt by agencies/departments? Megan anticipates that it should be transparent. There is an intent for additional growth in the roles of KCIT Customer Success Mangers.

2025 Budget and IT Project Prioritization **10:45 AM**

- Megan discussed the efforts underway to prioritize newly proposed projects for 2025 and estimate technology resource needs. (Reference: the meeting slide deck)
- The SAC Members discussed additional elements for consideration.
 - Contracting for resources.
 - Operational work vs. new projects is a classic problem for organizations. Percentages of operational work vary greatly.
 - Reprioritizing the current work may be helpful.
 - Taking percentages of administrative work into account.
 - Resourcing is a shared and known challenge.
 - Having simple visuals to present to stakeholders is helpful. Jason is happy to share.
 - Another challenge is budgeting where often we budget for \$\$ but not people.
 - KCIT quarterly planning process was in place several years ago. It might be beneficial to review how that was done – as a data point.
 - Megan spoke about the work underway to address some of these points and it will take time, probably a year or so, to address.
 - Megan’s goal is to have good data available for the executive level discussions.

Strategic Information Technology (SITP) Plan 2024 thru 2027 - UPDATE **11:10 AM**

- Megan shared the main elements of the Plan, and the current status of the Plan. (Reference: the meeting slide deck).
- The discussion extended to Security and Privacy – or “Digital Trust”, and importance of establishing clear roles and responsibilities.

Megan also provided update on a few of the major on-going efforts.

- AD Consolidation. There have been vendor related issues that have impeded the progress, and there will be a re-set.
- Solution Development Framework related to re-boot of Agile Framework. The approach is to conduct several successful pilots prior to across-the-board application of the methodology. The current pilot is going very well.
- Council proviso for King County Internet project (kc.gov) around the project’s delivery and further plans for the County’s agencies: There are 12 web applications that need to be re-written; focus is on elections in November; there is a vendor engaged to look into the overall technology.

Questions, Discussion **11:20 AM**

- SAC Member appreciated the updates, recognizing that there is only so much IT can do, without having executive level involvement.

Final Comments **11:25 AM**

Megan thanked SAC members for their participation.