



King County

# Strategic Advisory Council

October 28, 2024

~Meeting Notes~



**Strategic Advisory Council**  
October 28, 2024 – Meeting Minutes

**Strategic Advisory Council**

**Semi-Annual Meeting**

28 Oct 2024

2:00 P.M. to 4:00 P.M.

Virtual: Teams Meeting

[#KCSAC2024](#)

**KING COUNTY MEMBERS**

Name	Title	Agency	Present
Dow Constantine	King County Executive	Executive's Office	-
Dwight Dively	Director, Performance, Strategy and Budget and County Chief Operating Officer	Executive's Office	X
Dave Upthegrove	County Council Chair	King County Council	Zoe Mullendore
TBD	County Council Member	King County Council	-
Rebecca Robertson	Chief Presiding Judge	District Court	X
Ketu Shah	Chief Presiding Judge	Superior Court	X
John A. Wilson	Assessor	Assessor	X
Leesa Manion	King County Prosecutor	Prosecuting Attorney	Nicole Franklin
Patti Cole-Tindall	Sheriff	King County Sheriff's Office	X
Julie Wise	Elections Director	Elections	X
Megan Clarke	County Chief Information Officer	King County Information Technology	X

**PRIVATE / PUBLIC SECTOR MEMBERS**

Name	Title	Agency	Present
Michael Mattmiller	Senior Director of Government Affairs	Microsoft	X
Bill Kehoe	Chief Information Officer	State of Washington	X
Jason Weiss	Chief Information Officer	Sound Transit	-
Viggo Forde	Chief Information Officer	Snohomish County	X
Gretchen Peri	Managing Director	Slalom	X
Mark Ronaldson	Director	Amazon Web Services	-
Gary Leaf	CIO	King County Housing Authority	-



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**STAFF to KING COUNTY CHIEF INFORMATION OFFICER**

Name	Title	Agency	Present
Jennifer Hsu	IT Program/Product Mgr	King County - Office of the CIO	X

**Welcome and Opening Remarks** **2:00 PM**

- Megan Clarke welcomed the SAC attendees to the meeting and delivered opening remarks.

**Recap of May 10, 2024 meeting** **2:05 PM**

- Jennifer thanked the SAC members for their continued participation and engagement in the County's strategic IT work, as their contributions are greatly valued and appreciated.
- May 2024 meeting recap included:
  - KCIT Org Realignment Update: Megan discussed the organizational realignment for KCIT.
  - 2025 Budget and IT Project Prioritization: Megan discussed the efforts underway to prioritize newly proposed projects for 2025 and estimate technology resource needs.
  - Strategic Information Technology Plan (SITP) 2024 thru 2027: Megan shared the main elements of the Strategic Information Technology Plan, and the status of the Plan. Megan also provided an update on a few of the major on-going efforts. Among these included:
    - The Active Directory Consolidation, where due to vendor related issues impeding the progress, there will be a re-set.
    - The Solution Development Framework and re-boot of Agile. The plan is to conduct several successful pilots prior to across-the-board application of the methodology. The current pilot is going very well.
    - And the Council proviso for the King County Internet project around the project's delivery and further plans for the County's agencies was discussed: In May there were 12 web applications that needed to be re-written; with the focus at the time on elections in November; and there is a vendor engaged to look into the overall technology.

**General Updates** **2:07 PM**

- Megan provided an update on the organizational realignment for KCIT (Reference: the meeting slide deck)
  - The SAC Members offered support and recommendations for the CFO position.
- Megan provided an update on approval status for the King County 2024-2027 IT Strategic Plan.
  - The plan has yet to be approved by Council, but work is still moving forward on the initiatives.
  - She presented a list of the initiatives that have a 2024 start date.
- Megan shared the results of the 2025 IT Investment Planning process.
  - Eight projects were approved.
- Megan shared proposed adjustments that are being made to the 2026-2027 IT Investment process

- Adjustments are being made to the project concept submission and concept scoring process.
- Automation of the conceptual review form.
- Separate rating/prioritization criteria for each gate.

**Software Approval Process / Gen AI Principles and Guidelines** **2:30 PM**

- Megan turned the meeting over to Lorre Wijelath and Grace Preyapongpisan to discuss the County's technology management and use (Reference: the meeting slide deck)
- The SAC Members discussed additional elements for consideration.
  - Data inventory.
  - Data sharing agreements.
  - Have a process in place to manage new technology proactively, before it proliferates without policies/guidelines/tools in place.
  - Training employees earlier.
  - A Microsoft analysis shows that 75% of information workers are using AI at work, and 78% of employees are bringing their own AI tools to work.

**Tech Debt – Initial Findings and Plan** **3:15 PM**

- Megan discussed one of the initiatives in the 2024-2027 Strategic Plan is inventorying the technical debt.
  - Four initial categories of debt were identified.
    - Infrastructure
    - Software
    - Architecture
    - Security
  - Individual KCIT teams inventoried their debt and leaders participated in an all-day working session.
  - Next steps include quantifying the debt in dollars and risk, integrate additional debt categories, develop roadmaps to address the debt, communicate the roadmap, and formalize the strategy and plan.

**Questions, Discussion** **3:30 PM**

- Megan mentioned work that will be taken on in the future: ADA Compliance, Electrification, Project Intake, Resourcing and Utilization, and Return to Office.

**Final Comments** **3:30 PM**

Megan thanked SAC members for their participation.