



King County Cultural Resources Determination (HCRD): Information & Process

Historic Preservation Program: Important Information for Applicants

The Historic Preservation Program (HPP) is designed to protect King County's historic and cultural resources. If your building application is flagged for HPP, this document outlines what you need to know and the next steps.

Apply On-Line at MyBuildingPermit.com
Select: King County | Land Use | Any Project Type | Cultural Resource Determination



What is the Historic Preservation Program (HPP)?

HPP ensures that buildings, sites, and districts with historical significance are preserved in accordance with King County Code 20.62. This helps maintain cultural heritage and aligns development with historical preservation goals.

What Does This Mean for Your Property and Permit?

- **Flagged for HPP:** During the screening process, your application has been flagged for potential cultural or historical significance.
- **Routed for Review and Determination :** You must first complete the HPP review process. By submitting an application through www.mybuildingpermit.com for a Cultural Resource Determination.
- **Resubmission Required:** After receiving HPP approval, you will need to submit a new building application with your HPP approval documentation.





Steps to Complete the Cultural Resource Process:

- 1 Apply for HPP Review:**
 - Log in to MBP (MyBuildingPermit.com) and submit your HPP “Cultural Resource Determination” application.
 - Ensure all required documents are included for a complete review.
 - Screening for Completeness: If your application is complete, it will be accepted, and an HPP record number will be assigned in Accela.

- 2 Payment of Fees:**
 - You will receive a notification via e-mail with your Summary of Charges with instructions on how to make your payment.

- 3 HPP Review:**
 - HPP reviewers will assess your property for historical and cultural impacts. This may include:
 - Checking King County's Historic Resource Inventory.
 - Reviewing potential impacts to above- and below-ground cultural resources.
 - Coordinating with archaeologists or preservation planners if needed.

HPP Decision:

- If approved, you'll receive a certificate or approval notice.
- Include your HPP record number and approval certificate with the new permit application.
- Ensure the plans match the approved HPP review. If any changes occur, a new HPP review may be required.

Important Notes:

- Any changes to the approved plans must be reviewed again by HPP.
- Certain thresholds that trigger a new review include but are not limited to; changes to the building footprint or location.

Where to Get Help:

HPP Resources: Visit [King County Historic Preservation Website](#) for guidelines, forms, and more details.

Contact Information: Reach out to [Historic Preservation Planner](#) for support.