



**King County**  
**Department of Local  
Services**  
**Permitting Division**

## Drainage Adjustment Submittal Instructions

[www.kingcounty.gov](http://www.kingcounty.gov)

For alternate formats, call 206-296-6600.

To process your request for adjustment from the King County Surface Water Design Manual standards and requirements, the following information is required. Your application will be screened following submittal, and if any of the items are missing, the application will be considered incomplete. The Department of Permitting and Environmental Review (Permitting) application forms and applicable submittal requirement information referenced below are online via the permitting Web site at [www.kingcounty.gov/permits](http://www.kingcounty.gov/permits) under [Permit Forms and Application Materials](#) or by calling 206-296-6600.

Requests for standard adjustment will only be accepted for permits pending approval or approved permits that have not expired.

Approved adjustments from drainage standards may be granted provided that granting the adjustment will produce a compensating or comparable result which is in the public interest, and meet the objectives of safety, function, fire protection, and maintainability based upon sound engineering judgment. Granting any adjustment that would conflict with the requirements of any other King County Code will require a separate review and approval process.

### **Submission Requirements:**

Review King County Surface Water Design Manual Section 1.4 and Reference 8-F.

#### Forms Required:

Land Use Application Form. Include associated permit number.

Surface Water Design Manual Adjustments Application

Pre-Submittal Service-Authorization Letter. Provided by the Review Engineer assigned to your project in advance of application submission.

Site Plans and supporting documents. Must comply with King County Surface Water Design Manual Section 1.4.

**Submit complete application package to:** [permitcenter.dper@kingcounty.gov](mailto:permitcenter.dper@kingcounty.gov) and Cc. the Review Engineer assigned to your project.

Fees will be assessed after application intake. Reference [Fee Guide 05](#), Land Disturbance and Site Development.

**Check out the Permitting site at [www.kingcounty.gov/permits](http://www.kingcounty.gov/permits)**