



Electronic Permit Plan Requirements

The Department of Local Services, Permitting Division (Permitting) is accepting some permit applications online for the unincorporated areas King County. Online permit submittals can be made through MyBuildingPermit.com (MBP). Since the number and types of online permit submittals is increasing over time, check current list of [available unincorporated King County online permits](#).

Additional information regarding the use of MBP, including user accounts and the application dashboard, can be found on the [MBP Help page](#).

General Requirements

The following is generalized information for all project types. Not all permit types require all of the documents listed below. General information and submittal guidelines are available through the following MBP documents; Electronic Document Submittal Standards, [General Requirements](#) and [Increased Review Efficiency](#).

Permitting plan templates are available on the [Permit application forms listed by packet web page](#) in the Computer Aided Design CAD Templates and Data Resources section.

Site Plan Requirements

See [Residential Site Plan Requirements](#)

Architectural Plan Requirements

Key plan components:

- Foundation plan
- Individual floor plan(s)
- Roof Framing plans
- Floor Framing plans
- Exterior Side Views
- Cross-sectional view(s)
- Typical wall section
- Wall Assembly details
- Floor Assembly details
- Roof details
- Foundation details
- Stair design details
- Guardrail details

Electronic Permit Plan Requirements, continued

Energy Code Information

Washington State [Energy Compliance Code forms](#), or

Permitting; [Energy Worksheets for Residential Construction](#)

Indoor fresh air ventilation system information and components shown on the architectural plans.

Structural Calculations

Structural plan sheets stamped by design professional licensed in the State of Washington.

Engineering calculations (as applicable) stamped by design professional licensed in the State of Washington for:

- Gravity
- Lateral
- Retaining Walls
- Rockery
- Post Frame Construction
- Ground Snow Load
- Roof design snow load
- Shear wall schedule and hold-downs / strapping schedule
- PRESCRIPTIVE BRACING USED: braced wall lines and braced walls

Plan Templates

A number of plan templates, including CAD format, are available on the [Permit application forms listed by packet web page](#) under Computer Aided Design CAD Templates and Data Resources.

Additional Information

For additional information or questions, applicants may also:

- Call the Permit Center at 206-296-6600
- Email DPERWebInquiries@KingCounty.gov
- [Permit Center hours and location](#)