



Lot Merger (Lot Line Elimination) Application Checklist

This checklist covers the application for a Lot Merger (Lot Line Elimination) for properties located in unincorporated King County.

A Lot Merger (Lot Line Elimination) is a request to remove interior lot line(s) of two or more adjacent lots with the same ownership.

This document does not pertain to applications when lot lines are being changed or relocated. For those cases, see [Boundary Line Adjustment Application Checklist](#).

Application Submittal Instructions

- Submittal requirements depend on the type and extent of your request.
- The following documents are the minimum requirement to apply for a Lot Merger (Lot Line Elimination).
- Documents must be submitted in PDF format. See [Electronic Plan Requirements](#) for more information
- If you have additional documents that you believe will be helpful for your review, upload them as “Other” document type.
- You will be contacted if your application requires additional information.
- King County will request original paper copies that are signed and notarized once the application is reviewed, fees paid, and final documents are ready for recording.

Required Submittal Documents

Application: Your application document will be created in [MyBuildingPermit.com](#) once you have filled in all required information online.

- In the “Description of Work” field, include as much information as you can. More information will allow Permitting to complete a faster review of your permit application.

Lot Merger Recording Form: Download the [Lot Merger Recording Form template](#) and submit a **draft version** with your application before you obtain notarized signatures.

- The “BLAD #” will be provided by King County Permitting
- *Abbreviated Legal Descriptions of the Lots:* this means lot, block, plat, or section, township, range, and quarter/quarter section, and reference to the document page

Apply On-Line at [MyBuildingPermit.com](#)

Select: King County | Land Use | Any Project Type | Land Division | Lot Line Elimination

Boundary Line Adjustment Application Checklist, continued

number where the full legal description is included.

- *Declarants/Owners*: names and signatures must match what is shown for *Grantor* on page 1. All owners included in the title report must be listed and sign.
- Select “*Individual*” or “*Corporate*” signature notary form, as appropriate.
- See RCW 65.04.045 and 65.04.048(1) for formatting requirements to record your final document. Improperly formatted documents will be returned and will cause delays.

Exhibit A - Legal description of existing properties

- Ensure that the legal descriptions match the title report(s).

Exhibit B - Legal description of combined properties

- The new legal description may need to be prepared by a licensed surveyor.

Title Report(s): A title report that covers all properties involved in your Lot Merger (Lot Line Elimination), issued by a title company no more than 30 days prior to the date of your application.

- The report shall list all persons having vested ownership, legal descriptions for all properties, and a list of all encumbrances affecting each property.
- A second title report update will be required prior to final recording of your recording form and exhibits. We will provide further instructions to you during our review.

Additional Resources

King County [Department of Local Services, Permitting Division](#)

- [Property Research Guide](#) and [Property Research Video](#)
- [Fees](#)
- To contact us email permitquestions@kingcounty.gov or call 206-296-6600.