



# Residential Building Permit Site Revision (RESS)

## What is a Residential Building Permit Site Revision (RESS)?

- A residential building permit site revision is required when on-site construction changes to an issued residential building permit or clearing-grading permit need review and approval by King County Permitting Division.
- The need for a residential building permit site revision is decided by the Permitting Division inspector during the construction process.
- This only applies to site work, not building plan changes. For building plan changes, submit through a residential building permit addition or improvement permit application. See the [Residential Accessory Building or Miscellaneous Structures Permit](#) information packets.

Apply On-Line at [MyBuildingPermit.com](https://www.kingcounty.gov/MyBuildingPermit.com)  
 Select: King County | Clearing and Grading  
 | Single Family Residential | Modification  
 | Site Development



## Type of Changes Requiring a Residential Building Permit Site Revision

Examples of when a RESS is required during the on-site construction process may include, but is not limited to:

- Moving buildings or structures on the site
- Changing site improvements such as driveways, drainage systems, septic systems, or wells
- Changing or modifying driveway connections to a public road
- Adding more impervious surface or doing more clearing
- Extra clearing, grading, or disturbance to any on-site critical areas

## Permit Process for a Residential Building Permit Site Revision

1. A Permitting Division inspector will inform the applicant, with an inspection notice during the construction process if a RESS is needed for any changes to the approved plans and site design.  
*\*Important: if your change is related to any authorizations and permits from other agencies (e.g. septic approval from Public Health, well approval from Public Health, electrical with Washington State L&I), please ensure you have obtained them when you submit for an RESS.*
2. You will need to revise application material and development plans based on the needed changes and resubmit a RESS application on MyBuildingPermit.com.
3. King County Permitting Division staff will check the application for completeness before accepting it.
4. Once accepted, new fees will be charged for the proposed revisions.

## Residential Building Permit Site Revision (RESS), continued

5. Proposed revisions will be reviewed. If more information or changes are needed to show King County codes and standards are met, you will get additional requests for information or review comments.
6. Once revisions are approved, applicable inspection fees will be charged. The revised development plans and approval documents will be issued to the applicant. Print these approval documents and keep them on site for the inspector.
7. You will proceed with on-going inspections according to the approved revisions until final inspection and permit completion.

### Submittal Requirements & Information Sheets

As residential site revision can involve many types of changes, the submittal requirements depend on what's being changed. However, the applicant should submit:

1. King County Permitting Inspection Notice: a copy of the inspection notice from the King County Permitting Division inspector.
2. Revised Civil Plans: Updated civil plans showing the specific changes being proposed. Please clearly describe and label any proposed changes on the revised civil plans, including on the cover page and site plan. All changes to the revised plans should be clouded so it is clearly and easily identifiable.
3. Revised Application Material & Supplemental Documentation: Resubmit all relevant application materials related to the revisions. Depending on the changes and site characteristics, supplemental documentation may include:
  - Supplemental drainage memo detailing the proposed changes
  - Revised [Site Areas Worksheet](#) to reflect any proposed changes
  - Copy of Critical Areas Designation (CAD) or critical areas assessment
  - Copy of septic system approval from King County Public Health for any proposed changes
  - Copy of well approval by King County Public Health for any proposed changes
  - Revised bond quantity worksheets if applicable

For additional guidance about what may be required as part of a site revision, see the related [residential building permit information sheets](#).

*\* Since RESS permit applications only applies to site revisions, any requirements related to building standards in the information sheets above would not be applicable.*