

Checking Permit Status on ACA Portal

To view detailed permit status information not shown on mybuildingpermit.com, please visit the King County ACA Portal at <https://aca-prod.accela.com/kingco> and follow the instructions listed below.

- 1) Enter your permit number in the general search bar at the top of the page. (No login required)

The screenshot displays the King County Permitting Portal interface. At the top right, there are links for "Register for an Account" and "Login". Below these is a search bar containing the permit number "ADDC20-0146" and a search icon. A red box highlights the search bar, and a red arrow points to it from a text box that says "Enter permit number into search bar at the top of the page".

The main navigation bar includes "Home", "Building", "Engineering", "Fire", "Licenses", "Planning", and "more". Below this is an "Advanced Search" dropdown.

The left sidebar contains the following sections:

- Welcome to the King County Permitting Portal**
 - No account required to:
 - * View project status
 - * View record details
 - * Pay permit fees due
 - * Search for permit records
 - * Schedule inspections
 - * View inspection times and results
 - To get started:**
Enter address, parcel, or permit number in the top right search bar, then press Enter.
 - Tip:** Register for an account to view custom lists of permits.
 - For permit timeline information:**
Go to the [Permit Timelines](#) page.
 - For online applications:**
 - * Go to [MyBuildingPermit.com](#) (MBP) to apply.
 - * Go to [Online Permit Applications](#) for more information.
 - Help:**
Email: PermitQuestions@kingcounty.gov
 - What would you like to do today?**
To get started, select one of the services listed below:
- General Information**
 - [Lookup Property Information](#)
- Engineering**
 - [Search Permits and Applications](#)
- Building**
 - [Search Permits and Applications](#)
 - [Schedule an Inspection](#)
- Fire**
 - [Search Permits and Applications](#)
 - [Schedule an Inspection](#)

The right sidebar contains the "Sign In" form with the following fields:

- USER NAME OR EMAIL: *
- PASSWORD: *
- Forgot Password?
- Sign In button
- Remember me on this device
- Not Registered?
[CREATE AN ACCOUNT](#)

2) Click "Record Info" button to open the drop-down menu. Then select "Status".

Search: ADDC20-0146

Home **Building** Engineering Fire Licenses Planning more

Search Permits and Applications Schedule an Inspection

Record ADDC20-0146:
Residential Building - Addition-Improvement
Record Status: Void

Record Info Payments Conditions 1

Record Details
View Condition

Related Records
Inspections
Valuation Calculator

17150 NE MARYMOOR WAY *
98052

Record Details

Applicant:
Individual
KIM SIMPSON TEST
35030 SE Douglas Street
Snoqualmie, WA, 98065

Licensed Professional:
NA
State NA

Project Description:
TEST ACCESSORY BLDG

Owner:
KING COUNTY-PARKS *
201 S JACKSON ST 700
SEATTLE WA 98104

More Details

3) From the Status page you can view task status, assigned review staff, and comments added by staff.

Status

Estimate

Intake

Assigned to Selectron Interface
Marked as Triage Required on 03/13/2023 by Christina Behar

Assigned to Selectron Interface
Marked as TBD on TBD by TBD

Building Triage

Assigned to Jose Pacheco
Marked as Waiting for Customer Info on 03/20/2023 by Jose Pacheco

Comment: Waiting for applicant to resub...

Assigned to Jose Pacheco
Marked as TBD on TBD by TBD

Fire Triage

Assigned to TBD
Marked as Triage Not Required on 03/13/2023 by Christina Behar

Environmental Triage

Assigned to Remy Mathonnet
Marked as Completed on 03/13/2023 by Remy Mathonnet

Comment: Reviewed application documents, IMap, permit history. Eco review required. Geo not required.

Engineering Triage

Planning Triage

Grading Triage

Critical Areas Designation

Public Health - Septic Review

Preliminary Processing

Determine Application Completeness

Initial Review

DNRP Review

Planning and Customer Services Review

DOT Review

Engineering Services Review

Environmental - Site Development Services Review

Construction Services Review

Public Health Review

- A. Primary Task
- B. Status Icon
 - = Completed
 - = In Progress
 - = Previously Active
- C. Expand Arrow – Will expand the task or subtask when selected to show more information
- D. Task Status – indicates the current status of the task or subtask
- E. Assigned Staff – displays the King County staff currently assigned to this task or subtask
- F. Expand Comments Button – will expand the task or subtask further to show reviewer notes / comments
- G. Staff Comments – reviewer notes or comments left on the task or subtask.