



Business License Application, Shooting Range

The Department of Local Services, Permitting Division (Permitting) provides business licensing services for unincorporated King County. Only a few specific types of businesses require a King County business license. See [Types of Business Licenses](#) for a complete listing.

How to apply: Submit this completed application form by email to PermitServices@kingcounty.gov. Your application will be screened, and a confirmation email will be sent to you with online payment instructions.

Incomplete applications will not be accepted.

<p>For staff use only</p> <p>License Number:</p>
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Application check list

- Completed application
- Notarized certification from owner/operator that facility meets commonly accepted shooting facility safety and design practices and will be operated in a manner which protects the safety of the general public.
- Site plan which shows the location of all buildings, parking areas and access points; safety features of the firing range; elevations of the range showing target area, backdrops or butts; and approximate location of building on adjoining properties.
- Safety plan range rules; sign-in procedures, and restrictions on activities in the use of range.

Application Type			
Shooting Range (\$50)		Renewal Application	
		New Application	
Business Information			
BUSINESS NAME		DBA	
BUSINESS ADDRESS		CITY	STATE ZIP CODE
BUSINESS MAILING ADDRESS Same as above		CITY	STATE ZIP CODE
EMAIL ADDRESS		PHONE NUMBER	

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Range Information			
Types of range activities:	Archery	Handguns	
	Rifles	Shotguns	
NAME OF RANGE MASTER	PHONE	EMAIL	
NUMBER OF CLUB MEMBERS			
Has club membership changed in the previous ten years?			
Decreased	Increased	Stayed the same	
Are any changes or relocations to the shooting range planned?			
Yes	No		
IF YES, DESCRIBE (USE ADDITIONAL SHEETS IF NECESSARY)			

Range Days and Hours of Operation		
Day of Week	Range Opens	Range Closes
Sunday		
Monday		
Tuesday		
Wednesday		

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Thursday		
Friday		
Saturday		

Select one: Sole Ownership (Applicant listed above) Partnership Corporation

Applicant, Owner and/or Partner Information

FULL NAME		TITLE
DATE TERM EXPIRES	PHONE	EMAIL
FULL NAME		TITLE
DATE TERM EXPIRES	PHONE	EMAIL
FULL NAME		TITLE
DATE TERM EXPIRES	PHONE	EMAIL
FULL NAME		TITLE
DATE TERM EXPIRES	PHONE	EMAIL

Site Inspection Contact Information

NAME	PHONE	EMAIL
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A license will not be issued until a determination is made that the application is accurate and complete, including a notarized certification by the shooting sports facility operator that the facility meets commonly accepted shooting facility safety and design practices as set forth in King County

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Code 6.84.030. King County shall base its licensing determination on the review and concurrence of the King County Sheriff and Permitting or their designees.

Responsibility for complete and accurate preparation of applications, plans and specifications for compliance with applicable laws, and safe design, construction, use and operation of facilities regulated by King County under the King County Code, shall rest exclusively with the applicant. Regulation by King County is intended to protect the health, safety and welfare of the general public and is not intended to protect any particular class of individuals or organizations. Nothing in the inspection report shall be construed as placing responsibility for code compliance or enforcement upon King County or any officer, employee or agent of King County. Application review and inspections conducted are intended to foster and encourage compliance but are not guarantees or assurances either that any design, construction, use or operation complies with applicable laws or that the facility is safely designed, constructed, used or operated.

APPLICANT PRINTED NAME OR SIGNATURE	DATE
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