



Name of Utility: _____

Appellant Name: _____

Utilities Technical Review Committee

Public Water System Coordination Act of 1977
[Utilities Technical Review Committee - King County](#)

Notice and Statement of Appeal Form

The purpose of this form is to initiate an appeal with the King County Utilities Technical Review Committee (UTRC) for issues regarding provision of water service under the Washington State Public Water Systems Coordination Act of 1977 (Coordination Act). Because the most common appeal involves timely and reasonable water service, this form focuses on that type of appeal. Please respond to each question. If a question does not apply to your situation, indicate “not applicable.” For further guidance on completing the form, see [Guidance for Completing Notice of Statement and Appeal Form](#).

Following receipt of the completed form, attachments, and a \$250 appeal filing fee, the review process prescribed by the Coordination Act and King County Code will be implemented.

Please e-mail your completed form and any attachments to:
permitservices@kingcounty.gov.



Name of Utility: _____

Appellant Name: _____

1. General Information

1.1 Name of appellant

1.2 Phone number

1.3 Email address

1.4 Mailing address

1.5 Parcel number for all applicable parcels

1.6 Property owner(s)



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1.7 File number and date of *Certificate of Water Availability (CWA)*

1.8 Interest of appellant



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2 Estimated water utility connection charges and costs for providing water to the property.

2.1 Water utility administration cost

2.2 Design and engineering cost

2.3 Construction cost

2.4 Inspection cost

2.5 Meter installation cost

2.6 Services line installation cost

2.7 System development charges



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Section 2 continued

2.8 Latecomer's credit

2.9 Other water service related costs

2.10 Frequency of water utility billing

2.11 Monthly service charges – fixed fees

2.12 Monthly service charges – water quantity based (assuming 300 gallons per day)



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3 Estimated costs to build and operate a new public water system.

Use generally accepted industry costs and/or information from you engineering consultant to estimate your costs to build and operate a new public water system by drilling a new groundwater well.

3.1 Design and engineering cost

3.2 Well specification and construction cost

3.3 Pump depth and horsepower

3.4 Pump cost

3.5 Pump controller cost

3.6 Pressure tank cost

3.7 Pump house construction cost



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Section 3 continued

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- 3.8 Electrical service installation cost

 - 3.9 Distribution system piping installation cost

 - 3.10 Annual well operation and maintenance cost

 - 3.11 Pump replacement cost (one pump)

 - 3.12 Electric power cost (\$/KWh)

 - 3.13 Annual water treatment cost



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4 Estimated planning and compliance costs of a new public water system.

Use generally accepted industry costs and/or information from you engineering consultant to estimate costs to plan and comply with regulation for operating a public water system.

4.1 Strategy for preparing a water system plan and associated costs

4.2 Annual cost for satellite management agency (SMA) services

4.3 Plans for a cross-connection control program and its annual cost

4.4 Water quality testing for one year



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5 Groundwater management and fire protection.

A new public water system must comply with Washington state and King County rules and regulations for groundwater management and fire protection.

5.1 Describe how your proposed water system will comply with state groundwater code and water right issues.

5.2 Indicate whether you have conducted or are planning to conduct a groundwater evaluation to ensure the well will produce adequate water.

5.3 Indicate whether you have considered the potential impacts of your proposed withdrawal on neighboring groundwater wells and water bodies within one-fourth miles of the proposed sources and how you plan to address the impacts, if any. Add an attachment, if necessary.

5.4 Describe the fire protection plan for the proposed development.



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5.5 Home sprinkler installation costs, if required

5.6 Fire system storage tank/reservoir cost

5.7 Booster pump cost



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Attachments

Copy of the Certificate of Water Availability (CWA)

Copies of correspondence with the water utility that issued the CWA

Why you believe the decision stated on the CWA is untimely or unreasonable

Description of the relief you are requesting and the outcome you seek from the appeal

Construction cost estimates and data

Geologist's report

Manufactures' literature

Engineering reports

Photography or other pertinent data

Map of you project site to scale (1 inch = 200 feet)

Any other information relevent to your position



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Next steps

- Once you have submitted your payment, please forward receipt/payment confirmation to permitservices@kingcounty.gov.
- Once your Appeal has been accepted and deemed complete you will receive a notification from our office that your record and associated UTRC number has been created. Included in the notification will be instructions on how to submit your payment. Fees for filling an Appeal are \$250.

I attest that the above information is accurate and complete to the best of my knowledge.

Signature and title

Date