



UTRC ____ - ____

Response Due Date: _____

Name of Utility: _____

CWA #: _____

Utilities Technical Review Committee

[Utilities Technical Review Committee - King County](#)

Water Utility Response to Notice and Statement of Appeal

This form is to be completed by a water utility in response to an appeal filed with the King County Utilities Technical Review Committee (UTRC) regarding provision of water service under the Washington State Public Water Systems Coordination Act of 1977. Because the most common appeal involves timely and reasonable water service, the form focuses on this type of appeal. Use the Certificate of Water Availability (CWA), your established utility resolutions and policies, and your adopted water system plan to provide the requested information for the CWA under appeal. For further instructions on completing the form, see *Guidance for Water Utility Response to Notice of Statement and Appeal*.

1. General Information

1.1 Name of water utility and contact person

1.2 Address

1.3 Telephone number and email address



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1.4 Parcel numbers of property under appeal

1.5 File number and date of decision of Certificate of Water Availability for the property (attach a copy)

1.6 Date of submission of this response to UTRC



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2. Connection Charges and Costs for Expanding Existing System to the Property

2.1. Water utility administration cost

2.2. Inspection cost

2.3. Engineering cost

2.4 Construction cost

2.5 Meter installation cost

2.6 Service line installation cost (total cost for the project)



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2. Connection Charges and Costs for Expanding Existing System to the Property (Cont'd.)

2.7 System development charges

2. 8 Payment/performance bond cost

2. 9 Latecomers' credit



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2. Connection Charges and Costs for Expanding Existing System to the Property (Cont'd.)

2. 10 Any other additional water service–related costs

2. 11 Frequency of water utility billing

2. 12 Monthly service charges – fixed fees

2. 13 Monthly service charges – water quantity based (assuming an average usage of 300 gallons per day for the year)



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3. Relevant Codes, Policies, and Criteria

3. 1 Relevant Revised Code of Washington and Washington Administrative Codes to consider

3. 2 Relevant utility codes and policies that should be considered (attach copies)

3. 3 Relevant utility water system plan sections and statements (attach copies)

3. 4 Utility-defined criteria for timely and reasonable water service, if any



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4. Potential Impacts to Utility of Proposed Public Water System

4. 1 Watershed name

4. 2 Proximity of the proposed development to natural water bodies

4. 3 Built infrastructure that will not be used

4. 4 Implications to utility planning for the service area

4. 5 Impacts to utility groundwater sources



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5. Attachments

Description of how the Certificate of Water Availability (CWA) under appeal is consistent with utility policies and adopted water system plan and why the terms and conditions on the CWA are reasonable.

A copy of the CWA with the date it was issued.

Copies of your utility's codes and policies relevant to the response.

Copies of relevant portions of your utility's water system plan.

Explanation of why any information in the Notice of Statement and Appeal does not accurately portray your utility's position.

Other documentation, as necessary



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I attest that the above information provided within is accurate and complete to the best of my knowledge.

Signature and title

Date

Please email the completed form and attachments to: permitservices@kingcounty.gov

Date Received

FOR UTRC USE ONLY