



Mobility Division Student Internship or Veteran Fellowship

Connecting to Transit Team

DEPARTMENT: MTD - Metro Transit
DIVISION: Mobility
SALARY: \$20.0157- \$36.3739 per hour,
depending on educational level and/or military rank
LOCATION: Hybrid: Telecommute/King Street Center - 201 S Jackson St, Seattle
JOB TYPE: Internship or Veteran Fellowship
CLOSING DATE: 03/27/24 11:59 AM

Get real world experience with us! Metro's Mobility Division is seeking an intern or veteran fellow to work within our Market Innovation section. The Market Innovation teams focus on closing gaps between people and the mobility options that currently exist in their community; and is driven by the customer needs, data, as well advances in technology, policy, and partnerships.



This position sits on the Connecting to Transit team, which develops and manages programs that make it easier for people to access bus, rail, and marine services. The team uses four primary strategies to help with first and last mile connections: develop and pilot innovative ways of getting people to transit; prioritize and build infrastructure for people to walk, bike, and roll safely and conveniently; develop mobility hubs that redesign park-and-rides and transit centers for seamless connections across various modes; and manage Metro's network of park-and-ride facilities to facilitate access to our frequent transit network in lower-density areas. This position will support all three programs in the Connecting to Transit portfolio: Parking & Mobility Hubs, Bike and Walk, and Innovative Mobility.

Here, you'll have the opportunity to work on meaningful projects and contribute to the communities we serve.

This team is looking for currently enrolled graduate students or veterans who have an interest in public transportation, how people connect to it, and strategies to make these connections easier, convenient, and equitable, while reducing dependence on personal vehicles.

This recruitment may be used to generate a pool for future positions. The pool would be valid for twelve months upon creation and may be extended at the discretion of the hiring authority.

INTERN EXPERIENCES & RESPONSIBILITIES:

- Assist with the development and implementation of resources and programs that improve access to multiple mobility options including walking, biking, rolling, shared bikes and scooters, and on-demand services (e.g., Metro Flex).
- Data collection, analysis, reporting, and visualization for decision-making.
- Support public and stakeholder engagement for mobility hubs projects, transit rewards initiatives, and active transportation infrastructure improvement projects.
- Coordinate collection of bike and vehicle parking data and support efforts to improve data quality and analyses.

Minimum Qualifications:

- Professional or academic experience using software for data analysis and/or data visualization (e.g. Excel, GIS, Power BI, and Adobe Creative Suite).
- Strong analytical skills including data collection and analysis.
- Process improvement and problem-solving skills.
- Creative thinking to draw connections and synthesize different bodies of work.
- Understanding of how systemic racial, social, and economic inequities have affected transit accessibility.

This work may require or will provide the opportunity to learn/build skills in:

- Working collaboratively with staff in the King Street Center office and in the field.
- Thinking critically and solving problems creatively. Candidates should demonstrate how they've tackled planning or design challenges in the past and how they approach obstacles proactively.
- Ability to apply equity and social justice principles to all aspects of the work.
- Understanding the role of land use and parking in supporting transit-oriented communities, including relationships among transportation modes, equity, sustainability, public health, and the built environment.
- Gaining insight into emerging mobility services, new technologies, and transportation demand management (TDM) concepts and tools.
- Becoming familiar with principles, practices, design, and resources for active transportation and multimodal integration.
- Gaining exposure to the interactions among Metro's services and capital projects and how both are funded and delivered.
- Strengthening data analysis skills and ability to share a compelling narrative with data using well-crafted reports and visualizations.
- Developing professional relationships within King County and its many partners.
- Gaining knowledge of effective strategies for inclusive public outreach.

PAY, BENEFITS, AND TELEWORKING REQUIREMENTS

Pay

- Undergraduate Interns: \$20.0157– \$25.485 per hour
- Graduate Interns: \$22.637- \$28.6936 per hour
- Vets 4 HIRE Veteran Fellows can be compensated at a range of \$19.6345 - \$36.3739 depending on military rank and education level.
- Veteran Fellow I - 20.1057 - \$25.485 per hour – High School graduate; or pursuing BA; or enlisted grade E1-E3
- Veteran Fellow II - \$22.637 - \$28.6936 per hour – Possesses BA; or pursuing Masters; or enlisted grade E4-E6
- Veteran Fellow III - \$28.696 - \$36.3739 per hour – Completed Masters; or enlisted grade E7-E9 or Officer rank

Benefits

Interns and Veteran Fellows receive a free ORCA transit pass for unlimited rides on King County Metro and Puget Sound region transit services. These classifications are not eligible for retirement, holiday nor vacation pay.

Temporary Telecommuting Requirement

The work associated with these job classifications will be performed through a combination of teleworking complemented with onsite work. The specific mix can be agreed between Intern/Veteran Fellow and supervisor. Employees will be provided with a County issued laptop and must maintain a workspace with an internet connection where they can reliably perform work and remain available and responsive during scheduled work hours. This could include working onsite as needed.

Interns/Veteran Fellows must reside in Washington state during the period of this internship. Onsite work is most often completed via shared workspaces at various King County facilities. Unless accomplished via the provided ORCA card, commuting to onsite work will be at the expense of the employee.

HOW TO APPLY

Submit your cover letter and resume AS PDF ATTACHMENTS via email to Mobility.Internship@kingcounty.gov with the subject line “2024 Intern/Veteran Fellow Application:” and then your first and last name.

Your cover letter should tell us why you are interested in working at King County Metro and how you meet the qualifications for the position outlined above.

Within your application documents, please be sure to include:

- Which school and program you are enrolled in and your anticipated graduation date.
- For Veteran Fellowships, please indicate military rank and education level, along with school name, year of graduation if relevant, and any other educational credentials.
- Please let us know how/where you heard about the internship!

All application materials received by 11:59AM on March 27, 2024, will be reviewed for completeness and written communication skills. The most competitive candidates may be invited to participate in an interview. Final offers are contingent on the successful completion of reference checks. Proof of enrollment in an undergraduate or graduate degree program for the Spring 2024 and Fall 2024 quarters/semesters will be required for student internships at the time of hire.

Application materials received **after** 11:59 AM on March 27, 2024, will be placed in a second-round hold, and those applicants will be contacted only if hires are not committed during the first round of screening and interviews.

Questions and Contact

Please send all application materials and questions to Mobility.Internship@kingcounty.gov.

SUPPLEMENTAL INFORMATION

Application & Selection Process

An online employment application, resume, and cover letter are required.

Applicants will be screened for competitiveness, completeness, and written communication skills. The most competitive candidates may be invited to participate in one or more interviews. Final offers are contingent on successful completion of reference checks.

Union Membership: These positions are not represented by a union.

Class Codes: 299601, 299701, 299801, 299070, 299010, 299020, 299030

Work Location: King Street Center, 201 S. Jackson St., Seattle, WA 98104

If you are interested in pursuing a position on this posting, please follow the application instructions listed above. If you need this announcement in an alternate language or format, would like to request accommodation or assistance in the application or assessment process, or if you have questions please contact: Mobility.Internship@kingcounty.gov

MORE INFORMATION ABOUT KING COUNTY METRO IS AVAILABLE ONLINE AT:

<http://www.kingcounty.gov>

*King County Administration Bldg.
500 4th Ave. Rm. 553
Seattle, WA 98104*

206-477-3404

An Equal Opportunity Employer
