### Searching for a Case on the PAO Case Info Application

- This is the Case Information search screen. To locate a suspect's or defendant's case, several search methods are available, with the most common being a Name Search. Other options include Court Case # (with hyphens), UCN (a new identifier replacing the CCN), Report #, etc. In the example below, the Last Name and First Name are used for the search. After entering the criteria, select the Search button.
- 2. Use the **Court** button to access past and upcoming court dates where you are assigned as a witness.



3. If a defendant record is found, the search results screen will appear. In the example below, searching by the defendant's Last Name and First Name yields multiple cases listed in the lower half of the screen. The defendant's name is not clickable on this screen. Verify the suspect or defendant using the identifiers, then click on the File # to access the specific Case.

Search - Party Search	Result							🧐   💄 Tes	tCase, Officer   Logout   🛛 🚍
Q									
Name Nd column		UCN	Address	Status	DL Number	Race	Sex	DOB	Phone Number
TestCase, John Doe			215 21st Av	enue		W	м	01-01-1900	2065554321
Q	/								
Jurisdiction	File #	Court # ↓	Report #	Charge	Туре	Issued	Status	Stage	Disp Date
King-SEA	033-732544	00-0-00000-0	12-345678	01036 - 9A 36 04	м	06-11-2021	DISPOSED	DISP	07-17-2023
King	033-841211				м		REVIEW		
King-DCS	033-789544		TEST1234ASDF	01037 IP - 9A.36	M	05-26-2023	OPEN	FILING	
King-SEA	033-787273		SADG4Y3J24NJ	INV01397 - 1397	M		REVIEW		0
King-DCS	033-783001			02305C - 9A.52.0	M	05-12-2023	OPEN	PTRTRCK	
Kina-JUV	033-604916		SEATT 11123	JV98 - 9A.36.041			CLOSED	JCSSET	
King-JUV	033-604866		SEATT I@#\$I@@#	JV173 - 9A.52.03			REFUSED	CL	
King-JUV	033-604863		SEATT I@#\$I@@	JV197 - 9A.56.05			DISPOSED	JDIV	02-02-2011
King-JUV	033-604862		SEATT I@#\$!@	JV222 - 9A.56.07			DISPOSED	JDIV	02-01-2011
King-JUV	033-604743		TUKWI 123456	JV330 - 66.44.27			REFUSED	J180	
King-JUV	033-604628		KCSO 234liu	JV340 - 70.155.0			CLOSED	JDCLINE	12-14-2009
- King-JUV	033-604460		OUTSI 89077^6^	JV240 - 9A.56.15			CLOSED	JDCLINE	10-20-2001
Exit									

4. If a defendant record is not found, you will see the following screen. The defendant's name or identifier used in the search, did not match a record in PAO's case management system.

**Note:** When searching, always use the most simplistic search terms, i.e. without the middle initial or middle name of the person. For names such as Michael/Mike, James/Jim, etc. search all related nicknames and possible spelling variations.

- When searching punctuation/spacing and salutation matters.
- Periods do make a difference in searches, but capitalization does not



## Searching for a Case

### PAO Case Info Application

#### **Case Information**

### Sample Charges Results

Search - M	fisdemeanor Ca	se Information	- TestCase,	John Doe Seati	le								0	💄 TestCase, Officer   Logout   🛛 😑
F	File #	033	732544			Cause # 25-1-00000-0						Victim Advocate	Test CaseWorkerTes	t
R	eport #	12-345678				Status	DISPOSED				Stage	DISP-Disposed		
LE	Agency	King County Prosecuting Attorney				Jurisdiction	033	ŀ	King			Division	JUV	
L														Referral Notes
-Assigned-										- Def. Atty				
David A. B	aker					David-		More Staff	ff Test Defense Attorney				paopbkofficerupdates@kingcounty.gov	
Churre	CaDatandant	Court Data	Rend	Desuments	Mitness	PAO.Baker@kingcounty.gov								
Charge Q	Cobelelidailt	Court Date	Boliu	Documents	WILLIESS									
CNT	Date	Current/Plea	Charge				Туре	Class	55	Disposition			Sentence	
1	06-01-2021	01036 - 9A.36.0	041(1), (2) - As	ssault In The Fourt	h Degree		M	GM		Plea of Guilty as Amended				
Exit														Attach Files

#### Sample Co-Defendant Results

When you upload a document, you will be prompted to copy that document to all other co-defendant cases.

Search -	Misdemeanor Ca	e Information -	TestCase, Jo	hn Doe Seattle							🥝   ≗TestCase, Officer   Logout   🛛 🚍
	File #	033	732544			Cause #	25-1-00000-0	)		Victim Advocate	Test CaseWorkerTest
	Report #	12-345678				Status	DISPOSED			Stage	DISP-Disposed
L	E Agency	King County Pro	secuting Attorne	ey .		Jurisdiction	033	King		Division	JUV
											Referral Notes
-Assigne	d								Def. Atty		
David A.	Baker					David- RAO Baker@kingcounty.gov	Mor	re Staff	Test Defense Attorney		paopbkofficerupdates@kingcounty.gov
Charge	CoDefendant @	Court Date	Bond	Documents	Witness	1 AC. Daker(@hillgeduils), gov					
PA	File Num					Defendant				Counts	
						TestCase. Joh	n Doe			1.2	
033	830735					TestCase, Co-	Def1			1	
Exit											Attach Files



## Searching for a Case

# PAO Case Info Application

### Sample Court Date Results

Search - I	Search - Misdemeanor Case Information - TestCase, John Doe Seattle 🔍 🕴 LastCase, Officer   Logout													
	File #	033	732544			Cause #	25-1-00000-0			Victim Advocate	Test CaseWorkerTest			
F	Report #	12-345678				Status	DISPOSED			Stage	PTRTRCK-Pre-Trial Track			
LI	E Agency	King County Prose	cuting Attorn	ey		Jurisdiction	033	King		Division	JUV			
<u></u>		-									Referral Notes			
-Assigned									- Def. Atty					
Durida	) alter					David-	More Staff Test Defense Attorney				paopbkofficerupdates@kingcounty.gov			
David A. t	ракег					PAO.Baker@kingcounty.gov								
Charge	CoDefendant	Court Date o	Bond	Documents	Witness									
Setting			Descrip	otion		Div		Eve	nt	Judge	Date			
1201T			Courtroo	om E1201		SEA		Tria	date Set or Continued		07-28-2021 09:00			
12010			Courtroo	om E1201		SEA		Pre	Trial Omnibus hearing - Set or co	ontinued	06-29-2021 08:30			
1201A			Courtroo	om E1201		SEA		Arra	ignment Superior Court		06-21-2021 08:30			
Exit											Attach Files			

#### Sample Bond Results

Search - I	Search - Misdemeanor Case Information - TestCase, John Dos Seattle													
	File #	033	732544			Cause #	25-1-00000-0	)		Victim Advocate	Victim Advocate Test CaseWorkerTest			
F	Report #	12-345678				Status	DISPOSED			Stage	DISP-Disposed			
LI	L E Agency King County Prosecuting Attorney					Jurisdiction	033	King		Division	JUV			
		-										Referral Notes		
Assigned									Def. Atty			]		
David A. E	Baker					David- PAO.Baker@kingcounty.gov	Mor	e Staff	Test Defense Attorney	paopbkofficen	updates@kingcounty.gov			
Charge	CoDefendant	Court Date	Bond Q	Documents	Witness									
Count	Charge			Da	ate		Amount		Туре		Status	1		
1	Assault In T	he Fourth Degree	e	06	5-30-2021		50000,00		Cash/sure	ty bond	Met conditions of release			
Exit												Attach Files		

## Searching for a Case

PAO Case Info Application

#### Sample Documents Results

Folders will not be displayed on this tab and you cannot upload either.

Search - Misdemeanor Ca	Search - Mademeanor Case Information - TestCase, John Doe Seattle 🕹   🛓 TestCase, Otionr   Log													
File #	033 732544			Cause #	25-1-0000	D-0		Victim Advocate						
Report #	12-345678			Status	DISPOSED	)		Stage	DISP-Disposed					
L E Agency	King County Prosecuting A	ttorney		Jurisdiction	033	King		Stage	JUV					
<u></u>											Referral Notes			
- Assigned							- Dof Attu							
Assigned				David-	More Staff					naonbkofficerundat	anklefferundeter Okingerunturgu			
David A. Baker				PAO.Baker@kingcounty.gov			lest berense rationey			(dee)eententeereijeente				
Charge CoDefendant	Court Date Bond	Documents Witne	555											
File Name This Case 🛧			Folder	Path			Comments			Created	Size			
Advocate Memo to DPA	Friday Dec 01 2023 at 093332	2322126 AM.docx								12-01-2023	51 KB			
Detective Comment She	et KPD 2021-12345 Testcase.p	odf					Not for discovery			06-03-2025	234 KB			
Photos in Zip.zip	1 100 IF T- 11						Zip file containing mu	Itiple photos		06-03-2025	9 KB			
Police Reports RPD 202	1-12345 Testcase.put									06-03-2025	234 KB			
Supplemental Reports K	PD 2021-12345 Testcase.pdf									06-03-2025	234 KB			
Exit											Attach Files			

