



## *Writs of Restitution*

### Intake Sheet

- ✓ Original Writ and one copy for each named defendant, including “et al.” Attorney contact information should be included on the Writs. Writ (and order) must authorize Sheriff to “break and enter”, if necessary
  
- ✓ Extension language in the writ: We need approximately 90 days to enforce a writ of restitution. Writs returnable within 20 days of issuance will need an additional 70 days.
  
- ✓ Copy of the Order
  
- ✓ “Request for Storage of Personal Property” form for each copy of writ, including one for the original. See RCW 59.18.312 for form language. Form not required with commercial property writs
  
- ✓ Completed Sheriff’s Mandatory Eviction Data Form
  
- ✓ Evictions not covered under the Landlord/Tenant Act, RCW 59.18, require a Sheriff’s Indemnity Bond (\$10,000.00 minimum)
  
- ✓ Fee \$135.00, plus double mileage
  
- ✓ If there is a common entrance to the property, key or access code is required