# Instructions for How to Start a New Case with a Fee Waiver

# **During COVID-19 closure of Clerk's Office**

### Step 1: Log in or Create E-filing account at

https://dja-efsp.kingcounty.gov/EFiling/Logon/Logon.aspx?ReturnUrl=%2fEFiling%2fdefault.aspx

### Step 2: Select 'Ex Parte via the Clerk' in the E-filing section of the application

| King County<br>Advages at your service  | HOME   NEWS   SERVICES   DIRECTORY   CONTACT<br>Dept of Judicial Administra<br>Superior Court Clerk's Office  | tion – E-Filing  |   |          |           |          |          |
|---|---|--|---|----------|-----------|----------|----------|
| Welcome Gina S           INSTRUCTIONS         All documents<br>of define the<br>order prototo           All documents<br>of the prototo         Second<br>of the prototo           Superior Values         All documents<br>of the<br>submitting to Ex<br>Parte via the<br>Opples.           Available of the<br>Copples.         Available of the<br>static required           Parte         Available of the<br>proviser's 'Back' builton | E-Filing <ul> <li>E-File Documents Into an Existing Case</li> <li>Use eForm Template</li> <li>Orders for Review</li> </ul> Start New Case(s) <ul> <li>Ex Parte via the Clerk</li> </ul> | E-Service  • Register for E-Service  • View My E-Service  • Manage My E-Service  | Home  | E-Filing | E-Service | My Cases | Sign Out |
|   | Working Copies  | Built E-Filing A.1.3 1174-0018 009-22 PM<br>Endowment: PROD<br>Home (2000): Concession (2000): Endowment<br>Links to external state do not constitute endocrement by King County, By vis<br>King County web pages, you expressly agree to be bound ty terms and con<br>King County web pages, you expressly agree to be bound ty terms and con | iting this and other -<br>discess of the site |          |           |          |          |

Step 3: Enter in the following case number: 02-2-99999-9. Once that is typed in, select 'Next'.

| Welcome Gina S       Home       E-Filing       E-Service       My Cases       Sign Out         INSTRUCTIONS<br>Supporting back methysis<br>apporting documents/isof<br>upporting documents/isof<br>button       Ex Parte via the Clerk       Enter Case Number         Please do not use your browser's Back<br>button       Case Number:       (22.9999-9)       x         Check this box if your case number is NOT 9 digks.       Check this box if your case number is NOT 9 digks.       Import digks.  | King County<br>Aways at your survice   | I SERVICES   DIRECTORY   CONTACT   Earch Judicial Administration – E-Filing I Clerk's Office  |
|--|--|---|
| INSTRUCTIONS       Ex Parte via the Clerk         Submit to the Clerk proposed<br>orgentiation to the Cost, per<br>presentation to the Cost, per<br>presentatio | Welcome Gina S   | Home E-Filing E-Service My Cases Sign Out   |
|  | INSTRUCTIONS<br>Submit to the Clerk proposed<br>objects and previous pro-<br>presentation to the Court, per<br>LGR 40.1<br>Please do not use your browser's 'Back'<br>button<br>Miner Reader | Ex Parte via the clerk Enter Case Number Pease vently the case number before continuing Case Number: 022-09999-9 x v:::v::v::coccc V 0F xxxxxxxxxx Check this box II your case number is NOT 9 digits Cancel Next |
|  |  |   |

**Step 4:** Under Ex Parte via the Clerk Submission Information – on the Submission tab, Complete all fields with Contact and Case Information for your request. Please note your Ex Parte Presentation location and select 'No' for is your hearing in the next 30 Days.

| _    |   |                           |                            |                          |                           | <b>N</b>       | 3       |          | _ |
|------|---|---------------------------|----------------------------|--------------------------|---------------------------|----------------|---------|----------|---|
|      | Submission                                | Proposed Orders           | E-Filed Documents          | Adding Documents         | Quantities                | Other Services | Summary | Checkout |   |
|      | ExParte Via t                             | he Clerk Submissi         | on Information             |                          |                           |                |         |          |   |
|      |   |                           |                            |                          |                           |                |         |          |   |
| r's؛ | IMPORTANT                                 | MESSAGE REGA              | RDING UNLAWF               | UL DETAINER A            | CTIONS:                   |                |         |          |   |
|      | Per King Cou                              | nty Superior Cou          | it Emergency O             | rder Number 9, th        | ie court is<br>il March 3 | 0 2020 uplos   | _       |          |   |
|      | that emergen                              | cv order is super         | seded by a subs            | equent emergen           | n March S                 | 0, 2020, unies | 5       |          |   |
|      | that emergen                              | cy order is super         | Scucu by a Subs            | equent entergent         | sy oracr.                 |                |         |          |   |
|      | Case Caption                              | TEST'39 vs TEST ZZ        | Case # 02-2-99999          | 9                        |                           |                |         |          |   |
|      | Case Description                          | Domestic                  | In estate case             | s, check 🗌 if will has a | ilready been fi           | led            |         |          |   |
|      | I aw Firm/Name                            | GS                        |                            |                          |                           |                |         |          |   |
|      | Lawrinnanc                                |                           |                            |                          |                           |                |         |          |   |
|      | Contact Person                            | GS                        | Contact # 867-530          | 9 (XXX-XXX-XXXX for      | mat) Ext#                 |                |         |          |   |
|      | Email                                     | gs@gsmail.com             |                            |                          |                           |                |         |          |   |
|      | Mailing Address                           | 516 3rd AVE               |                            |                          |                           |                |         |          |   |
|      | City                                      | Seattle                   | × State WA Zip             | 8104                     |                           |                |         |          |   |
|      | ExParte Presenta                          | tion/Pick-up Location     | Seattle - SEA 🗸 🗸          |                          |                           |                |         |          |   |
|      | Is there a hearing                        | or trial scheduled befo   | re an assigned judge v     | vithin the next 30 days  | 🔾 Yes 🖲 No                |                |         |          |   |
|      | (Not including any<br>- Service Requested | / hearing being schedu    | led by this proposed or    | der)                     |                           |                |         |          |   |
|      | Control requesto                          |                           | Comico Roquo               | ctod                     |                           |                |         |          |   |
|      | Regular (\$30.0                           | 00) O Expedited (\$60.00) | Service Reque              | steu                     |                           |                |         |          |   |
|      | Court or Clerk fe                         | e waiver already on file  |                            | ar <i>y</i>              |                           |                |         |          |   |
|      |   |                           |                            |                          |                           |                |         |          |   |
|      | ,   |                           | Return Via                 |                          |                           |                |         |          |   |
|      | O Messenger C                             | Notify for Pickup O Mai   | I to the address listed ab | ove      Email           |                           |                |         |          |   |
|      |   |                           |                            |                          |                           |                |         |          |   |
|      |   |                           |                            |                          |                           |                |         |          |   |
|      | 60  | Home                      | Save and Exi               |                          | Next                      |                |         |          |   |
|      | - du                                      |                           |                            |                          |                           |                |         |          |   |
|      |   |                           |                            |                          |                           |                |         |          |   |

**Step 5:** On that same screen in the 'Service Requested' section, select 'Fee Waived (Regular)'. A drop down will appear. Select 'Court Clerk Fee Waiver already on file" from that drop down.

| ExParte Via t                                     | he Clerk Submissi        | on Information                             | Adding Documents        | quantatio                | ould berrieds  | ounnury | Checkout |  |
|---|--------------------------|--|-------------------------|--------------------------|----------------|---------|----------|--|
|   |                          |  |                         |                          |                |         |          |  |
| MPORTANT  | MESSAGE REGA             | RDING UNLAWF                               | UL DETAINER A           | CTIONS:                  |                |         |          |  |
| Per King Cou                                      | nty Superior Cou         | rt Emergency O                             | der Number 9, t         | he court is              | 0. 2020        | _       |          |  |
| suspending/s<br>that emergen                      | taying further civ       | seded by a subs                            | ction actions un        | til March S<br>Icv order | 0, 2020, unies | 5       |          |  |
| and onlongon                                      |                          |  | oquone onioigoi         | loy ordor.               |                |         |          |  |
| Case Caption                                      | TEST 39 vs TEST ZZ       | Case # 02-2-99999                          | 9                       |                          |                |         |          |  |
| Case Description                                  | Domestic                 | In estate case                             | s, check 🗌 if will has  | already been f           | iled           |         |          |  |
| Law Firm/Name                                     | GS                       |  |                         |                          |                |         |          |  |
| Contact Person                                    | GS                       | Contact # 867-530                          | 9 (XXX-XXXX-XXXXX fo    | rmat) Ext #              |                |         |          |  |
| Email   | gs@gsmail.com            |  |                         |                          |                |         |          |  |
| Mailing Address                                   | 516 3rd AVE              |  |                         |                          |                |         |          |  |
| City  | Seattle                  | × State WA Zip 9                           | 8104                    |                          |                |         |          |  |
| ExParte Presenta                                  | tion/Pick-up Location    | Seattle - SEA 🗸                            |                         |                          |                |         |          |  |
| Is there a hearing                                | or trial scheduled befo  | re an assigned judge v                     | vithin the next 30 days | ⊖ Yes 		 No              |                |         |          |  |
| ( <u>Not</u> including any<br>– Service Requested | hearing being schedu     | ed by this proposed of                     | der)                    |                          |                |         |          |  |
|   |                          | Service Reque                              | sted                    |                          |                |         |          |  |
| O Regular (\$30.0                                 | 0) C Expedited (\$60.00) | •<br>• • • • • • • • • • • • • • • • • • • | ar)                     |                          |                |         |          |  |
| Court or Clerk fe                                 | e waiver already on file | $\checkmark$                               |                         |                          |                |         |          |  |
|   |                          |  |                         |                          |                |         |          |  |
|   |                          | Return Via                                 |                         |                          |                |         |          |  |
| O Messenger C                                     | Notify for Pickup 🔿 Mai  | I to the address listed ab                 | ove 🖲 Email             |                          |                |         |          |  |
|   |                          |  |                         |                          |                |         |          |  |
|   |                          |  |                         |                          |                |         |          |  |
| Go  | Home                     | Save and Exi                               |                         | Next                     |                |         |          |  |

Step 6: Select one of two methods of return, Mail or Email. Select 'Next'.

|   |  |  |                                  |                |                |         |          | Home | E-Filing | E-Serv |
|---|--|--|----------------------------------|----------------|----------------|---------|----------|------|----------|--------|
| Submission  | Proposed Orders                                  | E-Filed Documents                                  | Adding Documents                 | Quantities     | Other Services | Summary | Checkout |      |          | Regist |
| ExParte Via th  | ne Clerk Submissi                                | on Information                                     |                                  |                |                |         |          |      |          | Mana   |
|   |  |  | UL DETAINER A                    |                |                |         |          |      | -        |        |
| suspending/st   | taving further cit                               | vil residential evi                                | ction actions un                 | til March 3    | 0 2020 unles   | s       |          |      |          |        |
| that emergend   | y order is super                                 | rseded by a subs                                   | equent emergen                   | cy order.      | o, 2020, and   | -       |          |      |          |        |
| Case Caption  | TEST'39 vs TEST ZZ                               | Case # 02-2-99999                                  | -9                               |                |                |         |          |      |          |        |
| Case Description  | Domestic   | In estate case                                     | s, check 🗌 if will has           | already been f | iled           |         |          |      |          |        |
| Law Firm/Name   | GS   |  |                                  |                |                |         |          |      |          |        |
| Contact Person  | GS   | Contact # 206-867                                  | 7-5309 (XXX-XXX-XXXX for         | mat) Ext #     |                |         |          |      |          |        |
| Email   | gs@gsmail.com                                    |  |                                  |                |                |         |          |      |          |        |
| Mailing Address   | 516 3rd AVE                                      |  |                                  |                |                |         |          |      |          |        |
| City  | Seattle  | State WA Zip 9                                     | 98104                            |                |                |         |          |      |          |        |
| ExParte Presentat   | ion/Pick-up Location                             | Seattle - SEA 🗸                                    |                                  |                |                |         |          |      |          |        |
| Is there a hearing<br>(Not including any<br>Service Requested | or trial scheduled befor<br>hearing being schedu | ore an assigned judge v<br>lled by this proposed o | within the next 30 days<br>rder) | ⊖Yes⊖No        |                |         |          |      |          |        |
|   |  | Service Reque                                      | sted                             |                |                |         |          |      |          |        |
| O Regular (\$30.0   | 0) CExpedited (\$60.00                           | )      Fee Waived (Regul                           | ar)                              |                |                |         |          |      |          |        |
| Court or Clerk fee  | waiver already on file                           | $\sim$   |                                  |                |                |         |          |      |          |        |
|   |  |  |                                  |                |                |         |          |      |          |        |
|   |  | Return Via   | _                                |                |                |         |          |      |          |        |
| OMessenger O  | Notify for Pickup OMa                            | il to the address listed ab                        | ove 🖲 Email                      |                |                |         |          |      |          |        |
|   |  |  |                                  |                |                |         |          |      |          |        |
|   |  |  |                                  |                |                |         |          |      |          |        |
| Go  | Home   | Save and Exi                                       | t                                | Next           |                |         |          |      |          |        |
|   |  |  |                                  |                |                |         |          |      |          |        |

**Step 7:** On the Proposed Orders tab, choose 'Agreed Order' from the Document Type drop down.

Next use the Browse button to upload you Order to Waive Fees and select 'Add'.

| Velcome Gina S | 1   | lome | E-Filing | E-Service | My Cases | s |
|----------------|---|------|----------|-----------|----------|---|
| INSTRUCTIONS   | Submission         Proposed Orders         E.Filed Documents         Adding Documents         Quantities         Other Services         Summary         Checkout           ExParte - Proposed Order         Case Number: 02-2-99999-9         Case Title: TEST'39 vs TEST ZZ         You may add up to 5 proposed orders for your ExParte request         You may add up to 5 proposed orders for your ExParte request         You may add up to 5 proposed orders for your ExParte request |      |          |           |          |   |
| Mor Reader     | Upload your proposed Order         NOTE: Agree Orders may be submitted in PDF. All other orders must be in Word format (doe or doex).         The Document Type selection have been recently updated. Please select the document type that most accurately reflects your proposed order.         Document Type (?)_AGREED ORDER         Select Flee(*)         C:\Users\saucleg\Desktop\Order for Fee Waive         Browse         Add  |      |          |           |          |   |
|                | Previous Save and Exit Next   |      |          |           |          |   |
|                |   |      |          |           |          |   |
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Once you have added your Order to Waive fees- confirm the correct file was uploaded and then select 'Next'.

|      |  |                       |                          |                       |                |                     |         |          | <br>     | E E      | - A ·     |
|------|--|-----------------------|--------------------------|-----------------------|----------------|---------------------|---------|----------|----------|----------|-----------|
|      |  |                       |                          |                       |                |                     |         |          | <br>Home | E-Filing | E-Service |
| -    | Submission                               | Proposed Orders       | E-Filed Documents        | Adding Documents      | Quantities     | Other Services      | Summary | Checkout |          |          |           |
|      | Exparte - propose                        | a Order               |                          |                       |                |                     |         |          |          |          |           |
| er's | Case Number: 02-                         | 2-99999-9 Ca          | se Title: TEST'39 vs     | TEST ZZ               |                |                     |         |          |          |          |           |
|      | You may add up to 5 pr                   | oposed orders for you | r ExParte request        |                       |                |                     |         |          |          |          |           |
|      | - Upload your propose                    | d Order               |                          |                       |                |                     |         |          |          |          |           |
|      | NOTE: Agreed Order                       | s may be submitted    | in PDF. All other orders | must be in Word forma | at (doc or doc | <b>x</b> ).         |         |          |          |          |           |
|      | The Document Type<br>your proposed order | selection have been   | recently updated. Pleas  | e select the document | type that most | accurately relfects |         |          |          |          |           |
|      | Document Type (*):                       | AGREED ORDER          |                          | ~                     |                |                     |         |          |          |          |           |
|      | Select File(*):                          |                       |                          | Bi                    | rowse          |                     |         |          |          |          |           |
|      |  | A                     | Add Cancel               |                       |                |                     |         |          |          |          |           |
|      | Order Added Success                      | fully                 |                          |                       |                |                     |         |          |          |          |           |
|      | Document Type                            | File Nar              | ne File Size             |                       |                |                     |         |          |          |          |           |
|      | AGREED ORDER (AC                         | GOR) Order for Fee V  | Vaiver.pdf 0.177MB       | ALETE                 |                |                     |         |          |          |          |           |
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|      | Previo                                   | ous                   | Save and Exit            |                       |                |                     |         |          |          |          |           |

#### Step 8: Select 'Next' to go to the Adding documents page

| King County<br>Adways at your service Superior | or Court Clerk's Office  | l Administi   | ation – E-F  | iling            |            |                |         |          |      |          |           |          |     |
|--|--|---|--|------------------|------------|----------------|---------|----------|------|----------|-----------|----------|-----|
| Welcome Gina S                                 |  |   |  |                  |            |                |         |          | Home | E-Filing | E-Service | My Cases | Sig |
| INSTRUCTIONS                                   | Submission<br>ExParte- Choo<br>Case Number:<br>Please add docume | Proposed Orders<br>se E-Filed Docum<br>02-2-99999-9<br>ents to Ex Parte via C | E-Filed Documents<br>tent<br>Case Title: TEST<br>lerk using next page. | Adding Documents | Quantities | Other Services | Summary | Checkout |      |          |           |          |     |
| Adobe<br>Reader                                |  | Previous  | Save at  | nd Exit          | Nex        |                |         |          |      |          |           |          |     |

**Step 9**: Use the Adding Documents page to upload your Motion for Fee Waiver and Financial Statement and all other initiating documents as separate files (e.g. Petition, CICS, etc.) by using the Document Type drop down menu and Browse button. Once a file is selected, click on the 'Add' button.

\*\*\* PLEASE LIST ALL DOCUMENT TYPES AS 'OTHER (DO NOT FILE UNSIGNED ORDERS)' in the 'Document Type' drop down menu.

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|  | Home | E-Filing | E-Service |
|--|------|----------|-----------|
| Submission Proposed Orders E-Filed Documents Adding Documents Quantities Other Services Summary Checkout   |      |          |           |
| ExParte - Include Additional Documents   |      |          |           |
| Case Number: 02-2-99999-9 Case Title: TEST'39 vs TEST ZZ   |      |          |           |
| You can add supporting document(s) and attachment(s) to your Ex Parte via the Clerk submission here.<br>- Upload (add) a new document as part of your ExParte copies   |      |          |           |
| Add document to your ExParte Set<br>Only PDF and Tiff files not to exceed 5 MB each  |      |          |           |
| Document Type (*): OTHER (DO NOT FILE UNSIGNED ORDERS)   |      |          |           |
| Select File(*): C:\Users\saucieg\Desktop\Motion for Fee Waiv( Browse   |      |          |           |
| Add Cancel   |      |          |           |
| - New uploaded documents list  |      |          |           |
| Check "E-File Me" box below for all documents not previously filed into the court file. You must add supporting document (s) if your proposed order is not an agreed order   |      |          |           |
| Previous Save and Exit Next  |      |          |           |
| Pay and Submit Now   |      |          |           |
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**Step 10:** Continue adding initiating documents, whatever those may be, (all under the Document Type 'Other") and review your files to make sure everything is listed and accurate.

Required documents to initiate a case (for example: Petitions, Complaints, and Case Assignment Area Form and Case Index Cover Sheets, Confidential Information Form, ) most forms can be found at <u>https://kingcounty.gov/courts/clerk/forms.aspx</u> and for family law forms at <u>http://www.courts.wa.gov/forms/?fa=forms.static&staticID=14 &</u>

AT THIS TIME UNSELECT THE 'E-FILE ME' tick boxes (circled in red below)

Once you have confirmed this, select 'Pay and Submit Now'.

|   |   |  |             |  |         |          |      | Home | E-Filing | E-Service | My Cases | Sig |
|---|---|--|-------------|--|---------|----------|------|------|----------|-----------|----------|-----|
| Submission Proposed Orders E-Filed Do   | cuments Adding Docume   | nts Qu   | uantities   | Other Services   | Summary | Checkout |      |      |          |           |          |     |
| xParte - Include Additional Documents   |   |  |             |  |         |          |      |      |          |           |          |     |
| case Number: 02-2-99999-9 Case Titl   | e: TEST'39 vs TEST ZZ   | Clock cul  | ibmission   | bara   |         |          |      |      |          |           |          |     |
| Jpload (add) a new document as part of your ExParte co  | ples  | CIEIK SU   | DITISSION   | nere.  |         |          |      |      |          |           |          |     |
| Add document to your ExParte Set<br>only PDF and Tiff files not to exceed 5 MB each   |   |  |             |  |         |          |      |      |          |           |          |     |
| Document Type (*): OTHER (DO NOT FILE UNSIG   | NED ORDERS)   |  |             |  | ~       |          |      |      |          |           |          |     |
| Select File(*):   |   | Bro  | owse        | 1  | — Ti    |          |      |      |          |           |          |     |
| 1   |   |  |             | -  |         |          |      |      |          |           |          |     |
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| New uploaded documents list<br>Check "E-File Me" box below for all documents not pr   | Add Cancel  | ile.   |             |  |         |          |      |      |          |           |          |     |
| New uploaded documents list<br>Check "E-File Me" box below for all documents not pr<br>Document Type<br>OTHER (DO NOT FILE CINERID ORDERED (OTHER)  | eviously filed into the court f<br>File Name  | lie.<br>File Size  | e E-File Me | Remove   |         |          |      |      |          |           |          |     |
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| New uploaded documents list<br>Check "E-File Me" box below for all documents not pr<br>Document Type<br>OTHER (DO NOT FILE UNSIGNED ORDERS) (OTHER)<br>OTHER (DO NOT FILE UNSIGNED ORDERS) (OTHER)<br>OTHER (DO NOT FILE UNSIGNED ORDERS) (OTHER)   | Add Cancel eviously filed into the court f File Name Gotion for Fee Walver pdf Financial Statement, pdf Petition for Cause of Action po                                 | ile.<br>File Size<br>0.179<br>0.180<br># 0.181                           |             | Remove<br>Remove<br>Remove   |         |          |      |      |          |           |          |     |
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**Step 11:** Review the Summary page for accuracy (this includes Case Information, Documents Requested, and Cost information.) Once you have confirmed the information is correct, please select 'Submit This Request'.

| Welcome Gina S                 |  |                                |                            |                            |             |                |         |          | Home | E-Filing | E-Service | My Cases | S |
|--------------------------------|--|--------------------------------|----------------------------|----------------------------|-------------|----------------|---------|----------|------|----------|-----------|----------|---|
| INSTRUCTIONS                   | Submission P                               | Proposed Orders                | E-Filed Documents          | Adding Documents           | Quantities  | Other Services | Summary | Checkout |      |          |           |          |   |
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| ease do not use your browser's |  |                                | Case Information           |                            |             |                |         |          |      |          |           |          |   |
| Dack Dullon                    | Case Number:                               |                                | 02-2-99999-9               |                            |             |                |         |          |      |          |           |          |   |
|                                | Case Title:                                |                                | TEST'39 vs TEST 2          | 22                         |             |                |         |          |      |          |           |          |   |
| Adolar                         | Case Description:                          |                                | Domestic                   |                            |             |                |         |          |      |          |           |          |   |
| tite Ger Reader'               | Contact Person:                            | •                              | 65                         |                            |             |                |         |          |      |          |           |          |   |
|                                | Address:                                   |                                | 516 3rd Ave                |                            |             |                |         |          |      |          |           |          |   |
|                                |  |                                | Seattle WA 98104           |                            |             |                |         |          |      |          |           |          |   |
|                                | Phone:                                     |                                | 206-867-5309               |                            |             |                |         |          |      |          |           |          |   |
|                                | Presentation/Pick-up L                     | location:                      | SEA                        |                            |             |                |         |          |      |          |           |          |   |
|                                | Return Type.                               |                                | Email                      |                            |             |                |         |          |      |          |           |          |   |
|                                | A hearing or trial is sche                 | eduled before an ass           | igned judge within the n   | ext 30 days.               |             |                |         |          |      |          |           |          |   |
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|                                | ,  |                                | Costs Information          |                            |             |                |         |          |      |          |           |          |   |
|                                | Fee Waived (Regular) Se<br>Fees:           | ervice \$30.00<br>This Service | rice Fee is waived with th | his reason: Clerk's Office | lee waiver  |                |         |          |      |          |           |          |   |
|                                | Cost For Services Reque                    | sted: \$0.00                   |                            |                            |             |                |         |          |      |          |           |          |   |
|                                | Total Costs:                               | \$0.00                         |                            |                            |             |                |         |          |      |          |           |          |   |

After submitting this request you have the option to Save or Print your submission Receipt from the confirmation

| Case Information         02-2-99999-9         TEST'39 vs TEST ZZ         ion:       Domestic         er Name:       GS         n:       GS         516 3rd Ave         Seattle WA 98104         206-867-5309         Pick-up Location:       SEA         Email         :       Service Fee Waived         3/13/2020 11:26:07 AM  |
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| Case Information           02-2-99999-9           TEST'39 vs TEST ZZ           ion:         Domestic           er Name:         GS           n:         GS           516 3rd Ave           Seattle WA 98104           206-867-5309           Pick-up Location:         SEA           Email           :         Service Fee Waived           3/13/2020 11:26:07 AM            |
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| al is scheduled before an assigned judge within the next 30 days.  |
| ExParte Services and Document(s) Requested   |
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| Costs Information  |
| gular) Service S30.00<br>This Service Fee is waived with this reason: Clerk's Office fee waiver<br>request.  |
| es Requested: \$0.00   |
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You will receive your case number and case schedule within 24 hours, if the court grants the fee waiver. Please feel free to contact the Clerk's Office with any questions, Seattle Cases contact 206-477-0816 and Kent cases call 206-477-3046.

page.

Thank you