KING COUNTY AUDITOR
Review Process for Auditees

TECHNICAL REVIEW

RESPONSE TIME
Two weeks

CONFIDENTIAL
Limited to approved reviewers

AGENCY FACT CHECK
Ensure information is presented accurately

NEXT STEPS
Final report for Executive review

YOUR RESPONSIBILITIES

- Use tracked changes and comments to communicate factual errors, tone, and other concerns
- Provide evidence to support proposed changes
- Communicate plans to concur, partially concur, or non-concur with recommendations
- Suggest edits to include relevant context and ensure balanced tone
- Changes are at the discretion of the auditor

EXECUTIVE REVIEW

RESPONSE TIME
Two weeks, governed by KCC 2.20.075

CONFIDENTIAL
Limited to approved reviewers

FORMALLY RESPOND
Via concurrence table and letter which will be appended to the final report

NEXT STEPS
Report publication and presentation

YOUR RESPONSIBILITIES

- Indicate concurrence with recommendations
- Describe planned actions and timelines for each recommendation
- Your letter will be appended to the final report
- Although errors or recommendation concerns should have been communicated during technical review, please contact the Auditor with any final factual or recommendation concerns