

**WASHINGTON STATE BOUNDARY REVIEW BOARD
FOR KING COUNTY**

REGULAR MEETING

January 11, 2024

I. CALL TO ORDER

Chair Hank Margeson convened the meeting at 7:03 P.M.

II. ROLL CALL

The following members were present:

Robert Cook	Hank Margeson
Mary Lynne Evans	Paul MacCready
Chandler Felt	Teresa Platin
Marlin Gabbert	Cheryl Scheuerman
Jay Hamlin	Stephen Toy
Ken Hearing	

Other attendees: Robert C. Kaufman, Board Counsel, Shelby Miklethun

III. PUBLIC COMMENT

There were no public comments.

IV. MINUTES

REGULAR MEETING – DECEMBER 14, 2023

Chair Margeson presented the minutes of the Regular Meeting of December 14, 2023, for review and action by the members.

Action: Mary Lynne Evans moved and Cheryl Scheuerman seconded the motion to adopt the draft minutes for the Regular Meeting of December 14, 2023.

Board members voted ten in favor of approving this record of the Regular Meeting. Ken Hearing abstained as he did not attend the Regular Meeting of December 14, 2023.

V. ADMINISTRATION

A. CHAIR'S REPORT

Chair Margeson shared it had been a joy to serve as 2023 Board Chair and acknowledged the dedication and knowledge of the board membership.

B. EXECUTIVE SECRETARY'S REPORT

Ms. Miklethun thanked Chair Margeson for his leadership in 2023. She then shared that the February Regular Meeting would likely be canceled. She relayed that the Board staff is working on two projects – an annual report as well as documenting standard work processes for the office.

C. COMMITTEE REPORTS

1. BUDGET COMMITTEE

Budget Committee Chair Jay Hamlin reported that the Budget Committee held its bi-annual budget meeting on December 5, 2023. He shared specific spending to budget to date and highlighted specific budget line items, specifically KCIT Customer Support Services, License Fees,

Miscellaneous Services, Purchased Transportation, Training and Travel Subsistence in State. He then cross-walked those line items to the voucher form. Next, he reported that he met with Chair Margeson, Steering Committee Chair Bob Cook and Ms. Miklethun on January 9, 2024. He shared that that meeting centered around the addition of compensation for committee meetings to the [ORPP](#) and the resulting need for accompanying policies and procedures to both budget for and implement that change. Committee Chair Hamlin also shared that he had developed a digital voucher prototype and encouraged members to sample it.

2. LEGISLATIVE COMMITTEE

Legislative Committee Chair Mary Lynne Evans invited Board members to share any comments or concerns that they may have for legislators with the Legislative Committee, as Legislative Committee members will have an opportunity to share them when the WSABRB Legislative Committee travels to Olympia on January 30 for its annual legislative visit.

Chandler Felt provided a report regarding the [WSABRB Legislative Committee](#) as the chair of that committee. He shared that the 2024 Legislative Session opened on January 8 and is now underway. He added that it should be a very busy short session and highlighted several bills that may affect BRBs, such as [SB 5885](#). He then shared that the [APA Washington Chapter Legislative Committee](#) is tracking and reviewing a variety of planning-related bills. Finally, he reported that the WSABRB Legislative Committee continues to plan its above-mentioned legislative visit and will also be updating its Legislative Brochure.

3. NOMINATING COMMITTEE

Legislative Committee Chair Chandler Felt reported that the Nominating Committee met in November and decided to recommend Stephen Toy for the position of 2024 Chair-Elect/2025 Board Chair.

VI. DISCUSS AND VOTE FOR CHAIR ELECT 2024/BOARD CHAIR 2025

Stephen Toy expressed his willingness and excitement to serve as 2024 Chair-Elect/2025 Chair. Members voted regarding the nomination of Stephen Toy for the position of 2024 Chair-Elect/2025 Chair.

Action: Chandler Felt moved and Ken Hearing seconded the motion to appoint Stephen Toy to the position of 2024 Chair-Elect/2025 Board Chair.

Board members voted ten in favor to Stephen Toy to the position of 2024 Chair-Elect/2025 Board Chair. Stephen Toy abstained.

VII. 2024 COMMITTEE MEMBERSHIP DISCUSSION AND POSSIBLE DECISION

Members discussed 2024 committee structure and membership and chose the following committee structure:

STEERING COMMITTEE*
CHAIR: Steve Toy
Mary Lynne Evans
Paul MacCready
Hank Margeson

NOMINATING COMMITTEE*
CHAIR: Hank Margeson
Jay Hamlin
Ken Hearing
Paul MacCready

PERSONNEL COMMITTEE*
CHAIR: Ken Hearing
Jay Hamlin
Teresa Platin
Chandler Felt

LEGISLATIVE COMMITTEE*
CHAIR: Mary Lynne Evans
Marlin Gabbert
Chandler Felt
Cheryl Scheuerman

BUDGET COMMITTEE*
CHAIR: Jay Hamlin
Marlin Gabbert
Cheryl Scheuerman
Teresa Platin

*Bob Cook, as Board Chair, is an ex officio member on all committees

Action: Marlin Gabbert moved and Teresa Platin seconded the motion to accept the committee structure and membership as described in the table above.

Board members voted eleven in favor of approving the committee structure and membership as described above.

VIII. CHAIR TRANSITION

Chair Margeson thanked Chair-Elect Bob Cook for his willingness to serve as 2024 Board Chair and officially passed the chairpersonship to him.

IX. NEW BUSINESS:

There was no new business before the Board.

X. ADJOURNMENT

Chair Margeson adjourned the Regular Meeting at approximately 8:17 P.M.