

**WASHINGTON STATE BOUNDARY REVIEW BOARD
FOR KING COUNTY**

REGULAR MEETING

January 9, 2025

I. CALL TO ORDER

Chair Robert Cook convened the meeting at 7:01 P.M.

II. ROLL CALL

The following members were present:

Mary Lynne Evans	Hank Margeson
Chandler Felt	Paul MacCready
Marlin Gabbert	Teresa Platin
Jay Hamlin	Cheryl Scheuerman
Ken Hearing	Stephen Toy

Other attendees: Shelby Miklethun, Angelica Velasquez

III. PUBLIC COMMENT

There were no public comments.

IV. MINUTES

REGULAR MEETING – NOVEMBER 14, 2024

Chair Cook presented the minutes of the Regular Meeting of November 14, 2024, for review and action by the members.

Action: Mary Lynne Evans moved and Jay Hamlin seconded the motion to adopt the draft minutes for the Regular Meeting of November 14, 2024.

Board members voted eleven in favor of approving this record of the Regular Meeting.

REGULAR MEETING – DECEMBER 12, 2024

Chair Cook presented the minutes of the Regular Meeting of December 12, 2024, for review and action by the members.

Action: Hank Margeson moved and Chandler Felt seconded the motion to adopt the draft minutes for the Regular Meeting of December 12, 2024.

Board members voted nine in favor of approving this record of the Regular Meeting. Mary Lynne Evans and Cheryl Scheuerman abstained as they did not attend the Regular Meeting of December 12, 2024.

V. ADMINISTRATION

A. CHAIR'S REPORT

Chair Cook joined Ms. Miklethun in thanking Members for coming to the meeting in person to celebrate the final meetings of Hank Margeson and Paul MacCready. Paul MacCready shared his resignation with Board Members. Chair Cook, Board Members and Ms. Miklethun thanked them both for their exemplary service to the Board and shared memories of their years of service.

B. EXECUTIVE SECRETARY’S REPORT

Ms. Miklethun provided an updated regarding the Board’s upcoming vacancies and shared that there were two pending re-appointment requests with the King County Executive’s Office and then four projected vacant positions going into the Board’s March Regular Meeting (1 Executive, 1 Mayors, 1 Water & Sewer District and 1 Fire Commissioners.) She then shared that the [Washington State Association of Boundary Review Boards](#) (WSABRB) would be hosting a [Mini-Zoom Training Session](#) on February 6, 2025. Finally, she shared that the Board met its both its financial and time requirements for the 2023-2024 biennial budget and that the King County 2025 Budget Kickoff will be held on February 12, 2025.

C. COMMITTEE REPORTS

1. LEGISLATIVE COMMITTEE

Legislative Committee Chair Mary Lynne Evans reported that she will lead the King County Legislative Committee while Chandler Felt will lead the WSABRB Legislative Committee. She added that the WSABRB Legislative Committee will lead the state-wide work, but that the King County Legislative Committee could make recommendations to the WSABRB Legislative Committee or take its own actions if there are King County-specific issues or a non-alignment between the two committees. Finally, she asked for King County Board Members who are subject matter experts in specific technical areas to assist if necessary regarding policy/legislative reviews. Members and Committee Chair Evans discussed clarifications of that request and agreed to move forward as Members felt comfortable.

2. NOMINATING COMMITTEE

Nominating Committee Chair Hank Margeson reported that the Nominating Committee met on December 16, 2024, and voted to recommend Cheryl Scheuerman for the position of 2025 Chair-Elect/2026 Board Chair. Committee Chair Margeson also shared that the Nominating Committee reviewed the Committee’s template interview materials for special purpose district position candidates and did not recommend any changes.

VI. DISCUSS AND VOTE FOR CHAIR ELECT 2025/BOARD CHAIR 2026

Members discussed the nomination and then voted regarding the nomination of Cheryl Scheuerman for the position of 2025 Chair-Elect/2026 Chair. Members remarked on her excellent service to the Board and thanked her for her willingness to serve in this position.

Action: Hank Margeson moved and Robert Cook seconded the motion to appoint Cheryl Scheuerman to the position of 2025 Chair-Elect/2026 Board Chair.

Board members voted ten in favor of appointing Cheryl Scheuerman to the position of 2025 Chair-Elect/2026 Board Chair. Cheryl Scheuerman abstained.

VII. 2025 COMMITTEE MEMBERSHIP DISCUSSION AND POSSIBLE DECISION

Members discussed 2025 committee structure and membership and chose the following committee structure:

STEERING COMMITTEE*
CHAIR: Cheryl Scheuerman
Mary Lynne Evans
Ken Hearing
Vacant

NOMINATING COMMITTEE*
CHAIR: Ken Hearing
Jay Hamlin
Vacant
Vacant

PERSONNEL COMMITTEE*
CHAIR: Ken Hearing
Jay Hamlin
Teresa Platin
Chandler Felt

LEGISLATIVE COMMITTEE*
CHAIR: Mary Lynne Evans
Chandler Felt
Cheryl Scheuerman**
Vacant

BUDGET COMMITTEE*
CHAIR: Jay Hamlin
Teresa Platin
Vacant
Vacant

*Stephen Toy, as Board Chair, is an ex officio member on all committees

** Was added after the meeting and not included in vote on January 9, 2025

Action: Ken Hearing moved and Hank Margeson seconded the motion to accept the committee structure and membership as described in the table above.

Board members voted eleven in favor of approving the committee structure and membership as described above.

VIII. NEW BUSINESS:

A. NEW FILE [2421](#)

The Board received a Notice of Intention (File No. 2421) submitted by the Northeast Sammamish Sewer & Water District (the District.) Members received a [Summary](#) of File No. 2421 prior to the meeting. Ms. Miklethun shared King County iMap mapping of the area, and the Members discussed the file.

Ms. Miklethun relayed that the District proposes to annex one parcel for purposes of sewer service. She added that the parcel is currently part of the Sammamish Plateau Water and Sewer District (Sammamish Plateau) and that the Sammamish Plateau boundary would not be affected by the proposed annexation as Sammamish Plateau intends to continue to provide water service to the parcel. Ms. Miklethun explained the recent history of similar Notices of Intention (NOIs) in the area - File Nos. 2376 and 2399.

Additionally, Ms. Miklethun reported that this annexation was originally proposed by the property owner via a petition as a transfer of part of the district pursuant to RCW 57.32.160. Further, Sammamish Plateau also requested that this action occur under that statute. She added that, in consultation with stakeholders, she requested that the District pursue this annexation via a petition-method annexation pursuant to RCW 57.24.070 as there would be no true transfer of territory due to Sammamish Plateau not de-annexing or withdrawing any territory. She shared that she suggested that the two districts could alternatively enter into an agreement for a service area change pursuant to RCW 57.08.044. She then stated that the District ultimately selected the petition-method annexation method described in its NOI. However, she reported that the prior documentation of this proposal including the property owner petition, the District's initial resolution to pursue transfer of the proposed annexation area and also Sammamish Plateau's supporting resolution reference a transfer of part of the Sammamish Plateau to the District pursuant to RCW 57.32.160.

Ms. Miklethun stated that after reviewing the supporting documents, gathering information from stakeholders and considering the policy goals of relative laws and policies regarding sewer service within cities, she determined that the District's process was sufficient in order for her to deem the NOI complete. She relayed that she had done so and that the 45-day notice period would end on February 18, 2025. However, she added that she did not recommend that the Board Chair waive the Board's review of the matter per RCW 36.93.110 due to the process issues that she had described. Finally, she shared that as this file is regarding an

annexation for purposes of sewer service, the King County Council would also need to pass an ordinance authorizing annexation.

Members discussed the matter in detail, and Chair Cook stated that he would not sign a waiver per RCW 36.93.110 regarding this file.

Finally, Members then discussed at length the general idea, and potential risks, implications and outcomes of the Board discussing pending NOIs at Board Meetings. Members and Ms. Miklethun then decided to table the discussion and seek legal advice from the Board's counsel regarding the matter at a subsequent meeting.

IX. WA STATE UNCLAIMED FUNDS DISCUSSION AND VOTE

Ms. Miklethun shared that since November 2024, she had been working on a claim for unclaimed property (Claim No. 4623457) from the Washington State Department of Revenue (DOR) on behalf of the Board. She reported that the Board is owed \$100.00 from the City of Issaquah and \$50.74 from the Seattle Times. She added that DOR is requiring a notarized statement (Business Affidavit) from the Board Chair that states that she is allowed to make this claim on behalf of the Board. Finally, she requested that the Board consider a motion authorizing her to file the claim on behalf of the Board. Board Members then discussed the issue.

Action: Ken Hearing moved and Hank Margeson seconded the motion to authorize Ms. Miklethun to pursue Claim No. 4623457 with the State of Washington on behalf of the Board and for the Board Chair to sign the required Business Affidavit to that effect.

Board members voted eleven in favor authorizing Ms. Miklethun to pursue Claim No. 4623457 with the State of Washington on behalf of the Board and for the Board Chair to sign the required Business Affidavit to that effect.

X. CHAIR TRANSITION

Chair Cook thanked Chair-Elect Stephen Toy for his willingness to serve as 2025 Board Chair and officially passed the chairpersonship to him.

ADJOURNMENT

Chair Cook adjourned the Regular Meeting at approximately 8:22 P.M.