

***The Washington State Boundary Review Board For King County***

***REGULAR MEETING AGENDA***

***7:00 P.M.***

***November 14, 2024***

***Bellevue Fire Department Station 9 a/k/a Newcastle Fire Station  
12412 Newcastle Way, Bellevue, WA 98006***

***Hybrid Option: Zoom Meeting ID: 869 0339 3324, Passcode: 446243***

***NOTE TO THE PUBLIC:***

***This meeting is open to the public pursuant to the Open Public Meetings Act (OPMA).***

***I. CALL TO ORDER – 7:00 PM***

***Bob Cook, Chair***

***II. ROLL CALL***

Mary Lynne Evans	Paul MacCready
Chandler Felt	Hank Margeson
Marlin Gabbert	Teresa Platin
Jay Hamlin	Cheryl Scheuerman
Ken Hearing	Stephen Toy

***III. PUBLIC COMMENT***

***IV. MINUTES:***

***Amended Minutes of Regular Meeting of August 8, 2024***

***Regular Meeting of September 14, 2024***

***V. ADMINISTRATION***

- A. Chair’s Report***
- B. Executive Secretary’s Report***
- C. Committee Reports***
  - 1. Steering Committee***
  - 2. Budget Committee***

***VI. DISCUSSION AND VOTE RE STANDARD OPERATING PROCEDURE DRAFT***

- A. Declarations of Emergency Per RCW 42.30.070***

**AGENDA**

**November 14, 2024**

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**VII. DEBRIEF 2024 WSABRB ANNUAL CONFERENCE**

**VIII. NEW BUSINESS:**

- A. New File: None
- B. Masterlist
- C. Upcoming Actions/Other Updates

**IX. ADJOURNMENT**

**COMMITTEE MEMBERSHIP LIST**

<b>STEERING COMMITTEE*</b>
CHAIR: Steve Toy
Mary Lynne Evans
Paul MacCready
Hank Margeson

<b>NOMINATING COMMITTEE*</b>
CHAIR: Hank Margeson
Jay Hamlin
Ken Hearing
Paul MacCready

<b>PERSONNEL COMMITTEE*</b>
CHAIR: Ken Hearing
Jay Hamlin
Teresa Platin
Chandler Felt

<b>LEGISLATIVE COMMITTEE*</b>
CHAIR: Mary Lynne Evans
Marlin Gabbert
Chandler Felt
Cheryl Scheuerman

<b>BUDGET COMMITTEE*</b>
CHAIR: Jay Hamlin
Marlin Gabbert
Cheryl Scheuerman
Teresa Platin

\*Bob Cook, as Board Chair, is an ex officio member on all committees

**WASHINGTON STATE BOUNDARY REVIEW BOARD  
FOR KING COUNTY**

**REGULAR MEETING**

**August 8, 2024**

**DRAFT AMENDED MINUTES**

**I. CALL TO ORDER**

Chair Bob Cook convened the meeting at 7:06 P.M.

**II. ROLL CALL**

The following members were present:

Robert Cook  
~~Mary Lynne Evans~~  
Chandler Felt  
Marlin Gabbert  
Jay Hamlin  
Ken Hearing

Hank Margeson  
Paul MacCready  
Teresa Platin  
Cheryl Scheuerman  
Stephen Toy

Other attendees: Shelby Miklethun, Angelica Velasquez

**III. PUBLIC COMMENT**

There were no public comments.

**IV. MINUTES**

**REGULAR MEETING – JUNE 13, 2024**

Chair Cook presented the minutes of the Regular Meeting of June 13, 2024, for review and action by the members.

*Action: Hank Margeson moved and Ken Hearing seconded the motion to adopt the draft minutes for the Regular Meeting of June 13, 2024.*

*Board members voted nine in favor of approving this record of the Regular Meeting. Chandler Felt did not vote as he arrived shortly after the vote.*

**V. GUEST SPEAKER: CARL SCHROEDER, ASSOCIATION OF WASHINGTON CITIES**

Carl Schroeder of the [Association of Washington Cities](#) (AWC) spoke with Members regarding AWC's impressions of the 2024 Legislative Session as well as some of its thoughts on bills and issues that could arise in the upcoming 2025 session. Additionally, he and Members discussed AWC's current priorities regarding planning and land use. Members and Ms. Miklethun thanked Mr. Schroeder and AWC for accepting the Board's invitation to speak and for engaging in the discussion.

**VI. TRAINING: CONFLICT DE-ESCALATION, KING COUNTY SHERIFF'S OFFICE**

Deputy Megan Ross of the [King County Sheriff's Office](#) conducted an in-depth [Conflict De-Escalation Training](#). Members thanked Deputy Ross for sharing many tools and insights and also decided to add time for a Board de-brief and next steps regarding this training at its September meeting.

**VII. ADMINISTRATION**

**A. CHAIR’S REPORT**

Chair Cook reported that he continues work with Ms. Miklethun regarding preparing for the Board’s meetings.

**B. EXECUTIVE SECRETARY’S REPORT**

Ms. Miklethun shared the proposed [Agenda](#) for the virtual 2024 WSABRB Annual Conference on October 24, 2024. She invited Members to inform her and Ms. Velasquez if they would like to attend to that they can register them and make payment. Additionally, she reported that she and the WSABRB Education Committee Chair, Alison Sing, have been working on a proposal to host free mini Zoom training sessions for BRB members and staff in 2025. She added that these trainings will not have a cost as they will be included in the annual WSABRB county membership assessments. Finally, she shared that these planned sessions are highlighted in the latest edition of the [WSABRB Newsletter](#).

**VIII. 2024 PLANNING – MEETINGS & COMMITTEE WORK**

The members and Ms. Miklethun discussed potential meeting content/items by month that need to be addressed by the Board through January 2025 as well as associated committee meetings and work. They reviewed changes and additions to the items that need to be addressed in that timeframe. Ms. Miklethun reminded members with expiring terms to check in with her regarding requesting re-appointment if they had not yet done so.

**IX. NEW BUSINESS:**

**A. NEW FILE [2420](#)**

The Board received a Notice of Intention (File No. 2420) submitted by the Sammamish Plateau Water & Sewer District (the District.) Members received a [Summary](#) for File No. 2420 in their meeting packets. Ms. Miklethun shared King County iMap mapping of the area, and the members discussed the file.

Ms. Miklethun relayed that the District proposes to withdraw territory from its corporate boundary for purposes of water service based on a petition of qualified voters. She relayed that King County Elections certified that the petition met the statutory minimum number of qualified voters. Next, she shared that District representatives stated that it would like to withdraw the territory because: 1) it does not serve the territory (water is currently provided via private well;) and 2) the Ames Lake Water Association, a private water association, has agreed to add the territory to its service area upon the District’s withdrawal.

Ms. Miklethun expressed her appreciation for the District’s regular assessment of its boundaries and service areas. The members discussed the Notice of Intention and the District’s provision of services in the area.

**X. ADJOURNMENT**

Chair Cook adjourned the Regular Meeting at approximately 8:50 P.M.

**WASHINGTON STATE BOUNDARY REVIEW BOARD  
FOR KING COUNTY**

**REGULAR MEETING**

**September 12, 2024**

**DRAFT MINUTES**

**I. CALL TO ORDER**

Chair-Elect Stephen Toy convened the meeting at 7:04 P.M.

**II. ROLL CALL**

The following members were present:

~~Robert Cook~~  
Mary Lynne Evans  
Chandler Felt  
Marlin Gabbert  
Jay Hamlin  
Ken Hearing

~~Hank Margeson~~  
~~Paul MacCreedy~~  
Teresa Platin  
Cheryl Scheuerman  
Stephen Toy

Other attendees: Shelby Miklethun, Angelica Velasquez, Board Counsel Robert C. Kaufman

**III. PUBLIC COMMENT**

There were no public comments.

**IV. MINUTES**

**REGULAR MEETING – AUGUST 8, 2024**

Chair-Elect Toy presented the minutes of the Regular Meeting of August 8, 2024, for review and action by the members.

*Action: Jay Hamlin moved and Mary Lynne Evans seconded the motion to adopt the draft minutes for the Regular Meeting of August 8, 2024.*

*Board members voted seven in favor of approving this record of the Regular Meeting. Marlin Gabbert did not vote as he joined the meeting after the vote.*

**V. ADMINISTRATION**

**A. CHAIR-ELECT'S REPORT**

Chair-Elect Stephen Toy noted his chairing of the meeting due to Chair Robert Cook's excused absence. He thanked Jay Hamlin for participating from Spain.

**B. EXECUTIVE SECRETARY'S REPORT**

Ms. Miklethun shared that the Board received no new notices of intention or other business items that need to be addressed before the November 2024 Regular Meeting. She added that due to this and the [WSABRB Annual Conference](#) on October 24, 2024, the October 2024 Regular Meeting would most likely be cancelled. Additionally, she reminded members to let her know if they would like to attend the conference so that she could register them and pay the associated fee. Next, she asked members to turn in any outstanding vouchers for Quarter Three 2024 for payment. She then stated that she had processed two public records requests in the month prior and provided details regarding the requests.

Additionally, she added that these were the first public records requests directed to the Board in 2024. Next, she added that her priorities for the following four weeks would be prepping for the WSABRB Conference and planning the Board's end of the year celebratory meeting. She then shared that she had recently completed several records management trainings and would be working on records management projects in the office. Finally, she stated that September was Preparedness Month and that King County Office of Emergency Management has published a preparedness planning [workbook](#) that Members may find useful.

### **C. COMMITTEE REPORTS**

#### **1. Budget Committee**

Budget Committee Chair Jay Hamlin shared that the Budget Committee held its planned bi-annual review of the annual budget on August 27, 2024. He presented an overview of the spending to budget to date (78%) and highlighted several line items in detail and answered Member questions regarding the same. Ms. Miklethun shared that the Executive's Proposed 2025 Budget will be transmitted to the King County Council on or about September 25, 2024.

### **VI. EXECUTIVE SESSION**

The Board held an Executive Session from 7:20 p.m. to 7:54 p.m. per RCW 42.30.110(1)(g) in order to discuss the performance of the Executive Secretary.

### **VII. VOTE RE APPROVAL OF THE ANNUAL PERFORMANCE APPRAISAL OF THE EXECUTIVE SECRETARY**

Personnel Committee Chair Ken Hearing shared that the Committee felt that the draft performance appraisal was a fair and appropriate appraisal of Ms. Miklethun's work and that the Board appreciates her work very much. He then thanked the Personnel Committee Members for their work drafting the appraisal.

*Action: Ken Hearing moved and Chandler Felt seconded the motion to approve the draft performance appraisal of Executive Secretary Shelby Miklethun.*

*Board members voted eight in favor of approving the draft performance appraisal of Executive Secretary Shelby Miklethun*

### **VIII. PERSONNEL COMMITTEE REPORT & DISCUSSION**

Personnel Committee Chair Ken Hearing reported that the Personnel Committee met twice via Zoom and also worked on individual assignments in order to draft Ms. Miklethun's performance appraisal. He again thanked the Personnel Committee for its work.

### **IX. VOTE RE EXECUTIVE SECRETARY 2025 EXECUTIVE LEAVE AWARD**

Personnel Committee Chair Ken Hearing shared that the Board may award Ms. Miklethun up to ten days of Executive Leave in 2025 per King County policy. Chandler Felt added that the leave must be used in full day increments and cannot be carried over into a subsequent year.

*Action: Ken Hearing moved and Jay Hamlin seconded the motion to award Executive Secretary Shelby Miklethun ten days of executive leave in 2025.*

*Board members voted seven in favor and one opposed (Teresa Platin) of awarding Executive Secretary Shelby Miklethun ten days of executive leave in 2025.*

### **X. DEBRIEF CONFLICT DE-ESCALATION TRAINING & NEXT STEPS**

Ms. Miklethun and the Members discussed Conflict De-Escalation Training provided by KCSO Deputy Megan Ross at the Board's Regular Meeting and all agreed that it was excellent. Ms. Miklethun presented an outline that could be used to draft a potential response plan for the Board. Members further discussed potential strategies for drafting

such a plan. Chair-Elect Toy shared that he felt that the Steering Committee taking the lead on such a plan made sense, and he stated that the Steering Committee will put this on its agenda for its upcoming meeting.

**XI. DISCUSSION OF STANDARD OPERATING PROCEDURE DRAFT**

Ms. Miklethun and the Members discussed draft RCW 42.30.070 Declaration of Emergency Standard Operating Procedure. She explained that the Board Chair had issued two such declarations of emergency that allowed the Board to meet completely remotely per the Open Public Meetings Act. She then added that these proposed procedures would formalize the process for the Board Chair to do so again in the future. Members discussed the idea and pros/cons of electronic-only future public hearings during periods of emergency but further discussed that that would necessitate an update of the Board's [ORPP](#).

**XII. 2024 PLANNING – MEETINGS & COMMITTEE WORK**

Ms. Miklethun and the Members reviewed and discussed upcoming regular board meetings, committee meetings and work items planned for September 2024 through February 2025.

**XIII. NEW BUSINESS:**

There was no new business before the Board. Members discussed a [MRSC article](#) regarding local ballot measure results. Ms. Miklethun and Members then further discussed WSABRB Annual Conference registrations.

**X. ADJOURNMENT**

Chair-Elect Toy adjourned the Regular Meeting at approximately 8:41 P.M.

# Washington State Boundary Review Board for King County

## RCW 42.30.070 Declaration of Emergency Standard Operating Procedures

### I. Policy Framework:

#### a. [RCW 42.30.070](#)

If, by reason of fire, flood, earthquake, or other emergency, there is a need for expedited action by a governing body to meet the emergency, the presiding officer of the governing body may provide for a meeting site other than the regular meeting site, for a remote meeting without a physical location, or for a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency, and the notice requirements of this chapter shall be suspended during such emergency.

#### b. Organization and Rules of Practice and Procedure Section ([ORPP](#)) V.B.1.e

The Board Chair may also declare an emergency and direct the Board to meet remotely without a physical location during the period of emergency. In such case, meetings shall be open to the public via electronic video means.

### II. Procedures

- a. The Board Chair shall notify the Executive Secretary of their intent to declare an emergency on behalf of the Board.
- b. The Executive Secretary shall prepare a Declaration of Emergency for the Board Chair's signature that both describes the nature of the emergency as well as lists the effective date(s) for said Declaration of Emergency.
- c. The Executive Secretary shall post the signed Declaration of Emergency on the Board's website and distribute a link to it to all Board Members.
- d. During the period of emergency, the Board will hold regular meetings and special meetings via electronic means that include an opportunity for public participation via video. During that period, there will be no physical meeting location.



# Washington State Boundary Review Board for King County

## DECLARATION OF EMERGENCY FORM

WHEREAS, DESCRIBE THE EMERGENCY HERE, on DATE RANGE; and

WHEREAS, the Washington State Boundary Review Board (WSBRBKC) has a XXXX meeting scheduled for XXXXXX, at 7:00 pm in XXXXX, WA; and

WHEREAS, the safety of its members and of the public is of utmost concern to WSBRBKC,

**NOW, THEREFORE, I, XXXXXX, AS CHAIR OF THE WASHINGTON STATE BOUNDARY REVIEW BOARD FOR KING COUNTY, do declare:**

For purposes of RCW 42.30.070, I am declaring an emergency for the WSBRBKC due to the above-described XXXXXXXXXXXXXXX.

The WSABRBKC will meet solely via Zoom with no in-person public component for its XXXXX, XXXXX Meeting. This meeting will be open to the public via Zoom, including the public comment portion of the agenda. This declaration does not affect any meeting other than the XXXXX, XXXX, WSBRBKC XXXXX Meeting.

Dated: \_\_\_\_\_

\_\_\_\_\_  
XXXXXXX, Chair

# *KC BRB - Meeting Planning – November to March*

## November

- Steering Committee Report

Requires Steering Committee Work

## December

- Legislative Committee Strategy Planning
- End of Year Celebration

Requires Legislative Committee Chair Work and Possible Legislative Committee Work

## January

- Chair Transition
- Chair Elect Vote
- Committee Assignments
- Begin Drafting Year In Review

Requires Nominating Committee Work

## February

- Potential Vote Re New Member(s) - Only If Necessary
- Continue Work on Year In Review

Requires Nominating Committee and Steering Committee Work

## March

- Finalize and Publish Year In Review
- Budget Committee Report

Requires Budget Committee Work

File	Date Rec	Filed	Exp/45	Entity	Entity Type	Action	Annexation Method	Name	Board Action	Date Closed	Final/Ord	Parcel Nos.	No. of Parcels	Total Acres
2420	7/17/2024	7/30/2024	9/13/2024	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	WTR DE	WITHDRAWAL RESOLUTION - RCW 57.28	AMES LAKE ROAD	APV/45/09/12/2024	9/13/2024	ORD. 19834/RES. 5283	2425069059, 2425069026, 2425069012, 252506	4	25
2419	4/10/2024	4/17/2024	6/2/2024	WD: COVINGTON	WATER DISTRICT	ANN	PETITION	SCHNEIDER WTR	APV/WAIVER 05/09/2024	5/9/2024	ORD. 19773, RES. 4683	2022069098	1	0.49
2418	2/22/2024	2/24/2024	4/8/2024	C: REDMOND	CITY	ANN	PETITION	NE 97TH STREET	APV/45/03/14/2024	4/9/2024	ORD. 3165	0325059160, 0325059155, 0325059155, 0325059134, 0325059039, 0325059045, 0325059052, 0325059108, 0325059053, 0325059087, 0325059082, 0325059093, 0325059257	13	13.5
2417	10/27/2023	10/27/2023	12/11/2023	SOOS CREEK W & S	WATER AND SEWER DISTRICT	ANN	PETITION	LAKEPOINTE SWR	APV/45/11/09/2023	12/12/2023	ORD. 19737, RES. 3845-5	2922069162, 1922069041, 3022069001, 2022069152, 2022069012	5	79.9
2416	10/5/2023	10/10/2023	11/27/2023	C: AUBURN	CITY	ANN	RESOLUTION - RCW 35.10.271(2)	THE BRIDGES	APV/45/11/09/2023	11/28/2023	ORD. 6928	<a href="https://cdn.kingcounty.gov/-/media/king-county/independent/governance-and-leadership/government-oversight/boundary-review-board/docs/nois/2416-parcels.pdf?rev=bf344bbb6747a2a082a4dd7e64e2b8&amp;hash=3C079BA04A3D64A02FED185A33583E20">https://cdn.kingcounty.gov/-/media/king-county/independent/governance-and-leadership/government-oversight/boundary-review-board/docs/nois/2416-parcels.pdf?rev=bf344bbb6747a2a082a4dd7e64e2b8&amp;hash=3C079BA04A3D64A02FED185A33583E20</a>	443	156
2415	3/31/2023	3/31/2023	5/15/2023	C: PACIFIC	CITY	SAC	INTERLOCAL AGREEMENT	GREEN VALLEY FARMS SAC	APV/45/04/13/2023	5/19/2023	RES. 2023-876	3621049016, 3621049077	2	20.5
2414	2/28/2023	2/28/2023	4/17/2023	WD: COVINGTON	WATER DISTRICT	ANN	PETITION	HUB WTR	APV/45/03/09/2023	4/25/2023	ORD. 19622, RES 4618	4127000805, 4127000860, 4127000861	3	46.05
2413	10/17/2022	10/26/2022	12/12/2022	C: ENUMCLAW	CITY	ANN	PETITION	GRACE POINT	APV/45/11/10/2022	12/20/2022	ORD. 2749	7792000015, 7792000020	2	1.23
2412	9/26/2022	9/28/2022	11/14/2022	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	ANN	PETITION	SILER RIDGE WTR	APV/45/11/10/2022	11/18/2022	ORD. 19554	1225069051, 1225069050, 135069091, 1225069049, 1225069013, 135069005	6	120
2411	8/9/2022	8/15/2022	9/29/2022	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	ANN	PETITION	NE 1ST & JUNIPER SWR ANNE	APV/45/09/22/2022	9/29/2022	ORD. 19519	8843500209, 8843500208, 8843500205, 8843500150, 8843500121, 8843500120, 8843500124, 8843500136, 8843500138, 8843500145	10	12
2410	8/9/2022	8/15/2022	9/29/2022	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	ANN	PETITION	M-BROOKE FARM WTR ANN	APV/45/09/22/2022	9/29/2022	ORD. 19518	2425069002, 2525069003	2	80
2409	7/29/2022	8/2/2022	9/16/2022	FD: KCFD # 43	FIRE DISTRICT	ANN	PETITION	VANDER WOUDE ANNEX	APV/45/08/11/2022	9/16/2022	ORD. 19520	0822079034	1	1.36
2408	6/30/2022	7/5/2022	8/19/2022	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	SWR DE	WITHDRAWAL RESOLUTION - RCW 57.28	ISSAQUAH HIGHLANDS	APV/45/08/11/2022	8/19/2022	RES. 5139	NOT PROVIDED IN A LISTABLE FORMAT	NOT PROVIDED IN A LISTABLE FORMAT	27
2407	6/30/2022	7/5/2022	8/19/2022	SAMM PLATEAU W & S	WATER AND SEWER DISTRICT	WTR DE	WITHDRAWAL RESOLUTION - RCW 57.28	ISS H'LANDS & URBAN VILLA	APV/45/08/11/2022	8/19/2022	RES. 5138	NOT PROVIDED IN A LISTABLE FORMAT	NOT PROVIDED IN A LISTABLE FORMAT	247
2406	5/2/2022	5/3/2022	6/17/2022	WD: COVINGTON	WATER DISTRICT	ANN	PETITION	STATION BY VINTAGE	APV/45/05/12/2022	6/17/2022	ORD. 19468	3622059057	1	2.33
2405	1/7/2021	1/11/2021	2/25/2021	FD:NORTHSHORE F.D.	FIRE DISTRICT	MERGER	ELECTION METHOD MERGER - RCW 52.06	NORTHSHORE-WOODINVILLE	APV/45/02/11/2021	2/25/2021	REJECTED BY VOTERS	NOT PROVIDED IN A LISTABLE FORMAT	NOT PROVIDED IN A LISTABLE FORMAT	28,880
2404	10/1/2020	10/8/2020	11/22/2020	C: RENTON	CITY	ANN	PETITION	GRAVES ANNEX.	APV/45/11/12/2020	11/23/2020	ORD. 6011	3664500338, 3664500006, 3664500009, 3664500008, 3664500330, 3664500007, 3664500320, 1457500044, 1457500045, 1457500046, 1457500043, 1457500047, 1457500050, 1457500051, 1457500054, 1457500049, 1457500048, 1457500055, 1457500053	19	21.4
2403		9/21/2020	11/5/2020	WD: COVINGTON	WATER DISTRICT	ANN	PETITION	JACKSON DEAN ANNEX.	APV/45/10/08/2020	11/5/2020	ORD. 19190	2022069011	1	6.47
2402	6/3/2020	6/4/2020	7/19/2020	C: ENUMCLAW	CITY	ANN	PETITION	MT. RAINIER CHRISTIAN CTR.	APV/45/05/14/2020	7/20/2020	ORD. 2691	2220069097, 2220069170	2	6.87
2401	4/1/2020	4/15/2020	5/30/2020	C: FEDERAL WAY	CITY	ANN	PETITION	S. 320th STREET ANNEX.	APV/45/05/14/2020	5/18/2020	ORD. 20-892	0921049028, 0921049139, 0921049206, 0921049187, 0921049140, 0921049160, 0921049206	7	21
2400	2/6/2020	2/6/2020	3/22/2020	C: ENUMCLAW	CITY	ANN	PETITION	MT. RAINIER CHRISTIAN CTR	APV/45/02/13/2020	WITHDRAWN	WD-SEE FILE NO. 2402	2220069097, 2220069170	2	8.7
2399	12/19/2019	12/19/2019	2/2/2020	W & S: NE SAMM S & W DIST	WATER AND SEWER DISTRICT	ANN		SRIRAM SEWER ANNEX.	APV/45/01/09/2020	2/3/2020	ORD. 19072			
2398	12/18/2019	12/18/2019	2/1/2020	WD: COVINGTON	WATER DISTRICT	ANN		PACIFIC RACEWAYS	APV/45/01/09/2020	2/3/2020	ORD. 19071			
2397	8/14/2019	8/15/2019	9/29/2019	C: CARNATION	CITY	ANN		FALKENBERG	APV/45/09/12/2019	9/30/2019				
2396	8/8/2019	8/9/2019	9/23/2019	WD: WATER DIST. 119	WATER DISTRICT	ANN		OPPEN ANNEX.	APV/45/09/12/2019	9/23/2019	ORD. 18996			