

**WASHINGTON STATE BOUNDARY REVIEW BOARD
FOR KING COUNTY
REGULAR MEETING
February 12, 2026**

MINUTES

I. CALL TO ORDER

Chair Cheryl Scheuerman convened the meeting at 7:02 P.M.

II. ROLL CALL

The following members were present:

Mary Lynne Evans

Matthew Everett

Chandler Felt

Jay Hamlin

~~Ken Hearing~~

~~Teresa Platin~~

Stephen Toy

Other attendees: Robert C. Kaufman, Board Counsel, Shelby Miklethun

III. PUBLIC COMMENT

There were no public comments.

IV. MINUTES

REGULAR MEETING – JANUARY 8, 2026

Chair Scheuerman presented the minutes of the Regular Meeting of January 8, 2026, for review and action by the members.

Action: Stephen Toy moved and Matthew Everett seconded the motion to adopt the draft minutes for the Regular Meeting of January 8, 2026.

Board members voted six in favor of approving this record of the Regular Meeting.

V. ADMINISTRATION

A. CHAIR'S REPORT

Chair Scheuerman reported that she had several meetings over the month with Ms. Miklethun and also a meeting with Board Counsel Robert C. Kaufman regarding various items.

B. EXECUTIVE SECRETARY'S REPORT

Ms. Miklethun reported that Member expenses had been included on the 2025 1099 forms due to her misunderstanding of a field on the expense payment form. She apologized and added that she had sent emails to Members with the corrected 1099 amounts and that King County Finance would also be sending corrected 1099 forms. Next, she shared that Member board fee payments for January had been mailed out and that she would be processing those on a monthly basis vs. a quarterly basis going forward. She then reported that the

King County Fire Commissioners had nominated Karen Howe for their open position on the Board. She then added that she would work with the Nominating Committee to schedule a meeting in order to interview her per the Board's ORPP. Finally, she shared that she is continuing to work on the nomination process for both the Mayors' open Board position as well as the County's open Board position.

C. COMMITTEE REPORTS

1. LEGISLATIVE COMMITTEE

WSABRB Legislative Committee Chair Chandler Felt reported that he, Mary Lynne Evans and Ms. Miklethun traveled to Olympia and met with twelve individual legislators (or their legislative assistant) on February 3, 2026. He shared that he found all those with whom they met to be earnest, engaged and welcoming. He added that they had enjoyable conversations and that most legislators/staff expressed real interest in learning about boundary review boards. Further, he added that several legislators/staff were already familiar with the work of BRBs and that two had sponsored legislation relating to municipal incorporation procedures ([SB 6181](#).) Regarding 6181, WSABRB Legislative Committee Chair Chandler Felt further reported that WSABRB had submitted an [informational letter](#) regarding the bill, but that the bill had not been passed out of Committee by the policy cutoff date. King County BRB Legislative Committee Chair Mary Lynne Evans and Ms. Miklethun also shared their positive experiences of the trip and highlighted several of the meetings that they attended.

VI. DEBRIEF SNOHOMISH COUNTY BOUNDARY REVIEW BOARD [FILE NO. 2025-06](#) PUBLIC HEARING

Members watched the deliberation portion of the public hearing and discussed the same. Board Counsel Robert C. Kaufman and Members that served on the Board during its prior public hearings shared past public hearing practices and thoughts regarding those practices. Members expressed the need for additional training and conversation. Ms. Miklethun shared her thoughts about the need for additional planning for logistical considerations.

VII. DISCUSS BRB EMAIL ACCOUNTS

Ms. Miklethun shared that the Board secured funding for King County email accounts in its 2026-2027 Biennial Budget. She and the Members discussed the [WA State Public Records Act](#) and the use of personal email accounts for Board business. She stated that Board would need to decide if it wishes to set up King County email accounts for Members, and if so, procedures for their use. Members decided to defer those decisions to a subsequent meeting.

VIII. NEW BUSINESS:

A. NEW FILE:

There were no new files.

B. [THE MASTERLIST](#)

C. UPCOMING ACTIONS/OTHER UPDATES – CONTINUE DISCUSSION REGARDING FILE NO. 2422 – KING COUNTY DRAINAGE DISTRICT 5-5A – ENUMCLAW WITHDRAWAL OF TERRITORY

Ms. Miklethun presented the [Board's response letter](#) to King County Drainage District 5-5A ("the District") and its subsequent [response to the Board](#). Members and Ms. Miklethun discussed the same, and specifically noted that the District provided the Board's requested information as well as updated its [legal description](#) in order to propose to withdraw from the Sierra Vista Potential Annexation Area. Members commented that they appreciated the District's honest and open response to the

Board's inquiry. Additionally, Members commented that this was an example of a good process regarding the Board gathering and sharing information with the community in a timely fashion. Ms. Miklethun stated that she felt that this work demonstrates the value that the Board brings to the community.

IX. ADJOURNMENT

Chair Scheuerman adjourned the Regular Meeting at approximately 8:55 P.M.