

Washington State Boundary Review Board for King County

RCW 42.30.070 Declaration of Emergency Standard Operating Procedures

I. Policy Framework:

a. [RCW 42.30.070](#)

If, by reason of fire, flood, earthquake, or other emergency, there is a need for expedited action by a governing body to meet the emergency, the presiding officer of the governing body may provide for a meeting site other than the regular meeting site, for a remote meeting without a physical location, or for a meeting at which the physical attendance by some or all members of the public is limited due to a declared emergency, and the notice requirements of this chapter shall be suspended during such emergency.

b. Organization and Rules of Practice and Procedure Section ([ORPP](#)) V.B.1.e

The Board Chair may also declare an emergency and direct the Board to meet remotely without a physical location during the period of emergency. In such case, meetings shall be open to the public via electronic video means.

II. Procedures

- a. The Board Chair shall notify the Executive Secretary of their intent to declare an emergency on behalf of the Board.
- b. The Executive Secretary shall prepare a Declaration of Emergency for the Board Chair's signature that both describes the nature of the emergency as well as lists the effective date(s) for said Declaration of Emergency.
- c. The Executive Secretary shall post the signed Declaration of Emergency on the Board's website and distribute a link to it to all Board Members.
- d. During the period of emergency, the Board will hold regular meetings and special meetings via electronic means that include an opportunity for public participation via video. During that period, there will be no physical meeting location.

Washington State Boundary Review Board for King County

DECLARATION OF EMERGENCY FORM

WHEREAS, DESCRIBE THE EMERGENCY HERE, on DATE RANGE; and

WHEREAS, the Washington State Boundary Review Board for King County (WSBRBKC) has a XXXX meeting scheduled for XXXXXX, at 7:00 pm in XXXXX, WA; and

WHEREAS, the safety of its members and of the public is of utmost concern to WSBRBKC,

NOW, THEREFORE, I, XXXXXX, AS CHAIR OF THE WASHINGTON STATE BOUNDARY REVIEW BOARD FOR KING COUNTY, do declare:

For purposes of RCW 42.30.070, I am declaring an emergency for the WSBRBKC due to the above-described XXXXXXXXXXXXX.

The WSBRBKC will meet solely via Zoom with no in-person public component for its XXXXX, XXXXX Meeting. This meeting will be open to the public via Zoom, including the public comment portion of the agenda. This declaration does not affect any meeting other than the XXXXX, XXXX, WSBRBKC XXXXX Meeting.

Dated: _____

XXXXXXXX, Chair