

**Citizens Election Oversight Committee**  
**April 10, 2013**

**MINUTES**

**Members Present:** Paul Berry, Ellen Hansen, Sven Kalve, Marilyn Knight, Sheryl Moss, Frank Radford, James Rigby, Linh Thai, Emily Willoughby

**Members Excused:** Monica Tracey

**Elections Staff:** Sherril Huff, Kim Van Ekstrom, Dale Hartman, Julie Wise

**CEOC Staff:** Mike Alvine

1. Chair Hansen called the meeting to order at 11:30 a.m.
2. The minutes of February 13, 2013 were approved as presented.
3. Director's Report:
  - Director Huff provided a handout related to the April 23<sup>rd</sup> special election. Six jurisdictions are participating involving approximately 102,000 voters. Four ballot drop boxes will be in operation and the Accessible Voting Center in Renton will be in service.
  - Director Huff discussed the fact that county elections officials were pleased to see that several bills that would have had an adverse effect on administering elections did not pass.
  - Director Huff reported on the Department's continuing work to implement their Strategic Plan and the Equity and Social Justice Plan. The department held its third Lean event, this time for Voter Services. The department is also implementing Rapid Office Kaizen, designed to make the office more flexible and responsive to events. Elections is also participating in the internship program for veterans known as the HERO program. Their veteran has experience with emergency management and is developing such a plan for Elections.
  - Dale Hartman reported that King County Information Technology staff worked with Elections staff and Dominion staff (the vendor) to trouble shoot and try to reproduce the technical issue that arose when counting ballots in the general election. The problem could not be reproduced however, all the diagnostic tests indicated that the system is performing normally. No further testing is planned.
4. Refresher course – Maintaining Voter Registration Records. Ms. Julie Wise let the CEOC members to workstations where voter registration records are entered and updated. There are many checks and balances to ensure the voter registration records are accurate, and that they are integrated with the state database. It is a fairly detailed and complicated process, but Ms. Wise provided handouts that will be useful for future reference.
5. Membership update – Mike Alvine informed the CEOC that there were four applicants for positions on the committee and that these individuals are under consideration for appointment by the Council's Employment and Administration Committee.
6. Meeting schedule for 2013 – Meeting dates for the balance of the year are: June 19 (note, this is the 3<sup>rd</sup> Wednesday of the month); October 9<sup>th</sup>; November 13.
7. Other business – Linh Thai invited CEOC members to attend a Vietnamese Community event being held Friday evening. Paul Berry expressed concern that the Democratic and Republican parties did not have sufficient time to respond to

proposed changes to precinct boundaries before they were transmitted to the County Council.

The meeting was adjourned at 1:00 p.m.

Respectfully submitted,  
Mike Alvine