



## King County

### CITIZENS' ELECTIONS OVERSIGHT COMMITTEE (CEOC)

May 19, 2021 Meeting | 11:30 a.m. to 1:00 p.m. | Zoom Conference

<https://kingcounty.zoom.us/j/98329319409>

#### AGENDA

1. **Call to Order** 11:30 a.m.  
*Kyle Vixie, CEOC Chair*
2. **Approve March 17, 2021 minutes\*** 11:30 a.m.  
*Review, entertain motion to approve*
3. **Washington State and King County Districting Process** 11:32 a.m.  
*Paul Graves, Washington State and King County Districting Committee Member*
4. **Director's Report (with updates on Legislative Priorities, KCD Elections, April 27, 2021 Election, Candidate Filing Week)** 11:45 a.m.  
*Julie Wise, King County Elections Director with CEOC Discussion*
5. **Remarks from Councilmember Dave Upthegrove** 12:00 p.m.  
*King County Council*
6. **DemocracyLive (involved with for King Conservation District)** 12:10 p.m.  
*Bryan Finney, Founder and President, DemocracyLive*
7. **CEOC Annual Report Schedule Draft** 12:25 p.m.  
*Kyle Vixie, CEOC Chair: input, request motion to approve*
8. **KCC Staff Updates** 12:35 p.m.  
*Erin Arya, King County Council Staff*
9. **New Business and/or for Good of the Order** 12:40 p.m.
10. **Adjournment** 12:45 p.m. (estimated)

\*Draft documents previously sent to CEOC via email

#### NEXT MEETING

July 21, 2021 | 11:30 a.m. to 1:00 p.m. | Zoom Conference

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### CEOC TRAINING SESSION (Continued from April 21, 2021)

12:45 p.m. (estimated) to 1:00 p.m.

**Topics:** Human Resources | KCE Budget | Voter Education Fund

## **Proposed Annual Report Review Schedule 2021**

Note: further decisions related to the 2021 annual report process may be discussed at future CEOC meetings. The below outlines a proposed schedule and an expanded role for the Vice Chairs.

- **October 20:** Staff mentions the call for content due date at the CEOC meeting (collects any input for Chair). Chair and staff begin to collaborate on the Annual Report early rough draft, utilizing the 2020 format, committee email correspondence, and meeting content as a guide.
- **November 17:** Suggested content for the annual report due to staff (same day as CEOC meeting). Lead staff aggregates this content and sends along to Chair and Vice Chairs.
- **November 23<sup>rd</sup> (TBD):** Chair and staff Zoom with Vice Chairs to discuss committee member content suggestions to include in the initial draft. The Vice Chairs act as an informal panel to determine what is in the initial draft. The Chair or a Vice Chair may contact committee members to collaborate on modifications to content submissions or explain why the Vice Chairs opted not to include certain content to the initial draft. Chair and staff collaborate to prep draft #2 to send to the CEOC.
- **December 3:** Draft #1 sent to CEOC by Chair, feedback is aggregated by staff.
- **December 13:** Draft #1 feedback due to staff. This will allow the committee two weekends for review.
- **December 14 (TBD):** Chair, Vice Chairs, and staff Zoom to discuss Draft #1 feedback. The Vice Chairs act as an informal panel to determine what is in the second draft. The Chair or a Vice Chair may contact committee members to collaborate on modifications to content submissions or explain why the Vice Chairs opted not to include certain content to the second draft. Chair and staff collaborate to prep draft #2 to send to the CEOC.
- **December 17:** Draft #2 submitted to CEOC by the Chair. Further suggestions for additions or changes may be introduced from the floor during the January CEOC meeting. While not required, a heads up to the full CEOC for such motions are appreciated so that members can better prepare to discuss the topic(s).
- **January 19, 2022** (exact date TBD later by committee): CEOC discusses and votes on any content motions and ultimately votes on the Annual Report.
- **February 1, 2022:** Annual report sent to Council with a copy to the Elections Director by the Chair.