

**KING COUNTY DISTRICT COURT  
STATE OF WASHINGTON**

<p>_____ Plaintiff(s),</p> <p style="text-align: center;">v.</p> <p>_____ Defendant(s).</p>	<p>No. _____</p> <p style="text-align: center;"><b>DECLARATION OF SERVICE OF NOTICE OF SMALL CLAIM</b></p> <p style="text-align: center;"><b>(CLERK'S ACTION REQUIRED)</b></p>
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The undersigned **states** that:

1.1 I am over the age of 18 years, competent to be a witness, and **I am not a party** to this action.

1.2 On \_\_\_\_\_ (date) at \_\_\_\_\_ a.m./p.m. (time) at \_\_\_\_\_ (city and state of service), I served on **defendant(s)** \_\_\_\_\_ at \_\_\_\_\_ (address) the following document(s):

- Notice of Small Claims
- Notice to Servicemembers and their Dependents
- Notice of Small Claim Pretrial Conference
- Remote Hearing Instructions

1.3 Service on the defendant(s) was made by delivery to \_\_\_\_\_,

- the defendant(s) named in paragraph 1.2 above.
- the defendants by mailing a copy of the documents listed in 1.2 to the defendant via registered or certified mail with a return receipt bearing the defendant's signature. (attach proof of signed return receipt).
- a person of suitable age and discretion residing at the usual abode of defendant(s).

[ ] the \_\_\_\_\_ (president, registered agent, secretary, cashier, partner, etc.)  
of \_\_\_\_\_ (name of corporation,  
partnership, etc.).

I **certify** under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Dated: \_\_\_\_\_, at \_\_\_\_\_ Washington.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title

Fees: Service \_\_\_\_\_  
Postage \_\_\_\_\_  
Total \_\_\_\_\_